



Global Environment Facility

GEF/C.20/2
September 18, 2002

GEF Council
October 14-15, 2002

Agenda Item 3

ANNOTATED PROVISIONAL AGENDA

AGENDA ITEM 1.

OPENING OF THE MEETING

(CEO chairs)

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

AGENDA ITEM 2.

ELECTION OF A CHAIRPERSON

(CEO chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Neroni Slade, the Member representing Cook Islands, Fiji, Indonesia, Kiribati, Marshall Islands, Micronesia, Nauru, Niue, Papua New Guinea, Philippines, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 5, "STAP"; agenda item 10, and "Monitoring and evaluation."
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 12, "Other Business," and agenda item 13, "Joint Summary of the Chairs."
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

AGENDA ITEM 3.

ADOPTION OF THE AGENDA

(Elected Chairperson chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.20.1/Rev.1. *The Council is invited to **adopt** its agenda for the meeting.*

AGENDA ITEM 4.

CONCLUSION OF THE TERM OF THE CEO/CHAIRMAN OF THE FACILITY

(CEO chairs)

7. Paragraph 21 of the *Instrument for the Establishment of the Restructured GEF* provides that the “the CEO shall be appointed to serve for three years on a full-time basis by the Council on the joint recommendation of the Implementing Agencies. Such recommendation shall be made after consultation with the Council. The CEO may be reappointed by the Council.”
8. The Council agreed at its meeting in May 1997 that it should be informed at the preceding Council meeting of the impending conclusion of the term of the CEO, and the process of consultation with Council Members should be conducted at least two months before the Council meeting.
9. In a letter circulated to Members and Alternates on September 17, 2002, the CEO informed the Council that the term of the CEO/Chairperson of the Facility will expire on July 11, 2003, and that the Council will need to reach a decision concerning the position of the CEO at its meeting scheduled for May 14-16, 2003.

AGENDA ITEM 5.

STAP

(Elected Chairperson chairs)

10. The Chair of STAP will be invited to make a general statement to the Council on the work of STAP.

AGENDA ITEM 6.

WORK PROGRAM

(CEO Chairs)

11. Document GEF/C.20/3, *Work Program Submitted for Council Approval*, (this document includes a cover note together with the project proposals), contains the proposed work program comprised of project proposals that have been developed by Implementing and executing agencies, reviewed

by the GEF Operations Committee (GEFOP), and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it. *The Council is invited to review the proposed work program with a view to **approving** it for further development.*

AGENDA ITEM 7.

THIRD REPLENISHMENT OF THE GEF TRUST FUND

(CEO chairs)

12. Negotiations on the third replenishment of the GEF Trust Fund were concluded in August 2002. The *Summary of Negotiations on the Third Replenishment of the GEF Trust Fund* is before the Council as document GEF/C.20/4.
13. The Participants in the replenishment process requested the CEO/Chairman of the Facility to forward the Summary, together with its Annexes, to the Council for consideration at its meeting in October 2002. *The Council is invited to **take note** of the Summary and to **endorse** the Replenishment decisions and the policy recommendations.*
14. *The Council is also **invited to request** the CEO/Chairman of the Facility to transmit the Summary of Negotiations to the World Bank with a request that the World Bank Executive Directors be invited to adopt Annex B, thereby authorizing the World Bank, as Trustee of the GEF Trust Fund, to manage the resources made available under GEF-3.*

AGENDA ITEM 8.

REVIEW OF THE FEE-BASED SYSTEM

(CEO chairs)

15. At its meeting in May 2002, the Council reviewed an independent review of the fee-based system, and taking note of the findings and recommendations of the review, requested the GEF Secretariat, in consultation with the Implementing and Executing Agencies, to prepare a revised paper and proposals for improving the fee structure.

16. Document GEF/C.20/5, *An Interim Report on a Revision of the Fee Structure*, presents: an analysis of GEF's experience with its fee-based system during the period FY00-02; a review of the four options presented in the independent review for revising the system; and a progress report on consultations to date amongst the Secretariat and the Implementing and Executing Agencies on proposals for improving the fee structure.
17. *The Council is invited to review the proposals presented in the report, and to provide guidance to the Secretariat and the Agencies to assist in their continuing consultations and efforts to prepare proposals for a revised fee structure for Council review and approval at its meeting in May 2003.*

AGENDA ITEM 9.

COFINANCING *(CEO chairs)*

18. In May 2001, Council requested a note on cofinancing of GEF projects. In the *Policy Recommendations agreed as part of the Third Replenishment of the GEF Trust Fund* in August 2002, the Participants in the third replenishment also recommended that a cofinancing policy be prepared by the Secretariat, in consultation with the Implementing and Executing Agencies, for consideration by the Council at its meeting in October 2002. Document GEF/C.20/6 has been drafted in response to those requests.
19. *The Council is invited to review the paper, Cofinancing, and to approve the proposed policy and procedures.* More specifically, the Council is invited to request the Secretariat, in consultation with the Implementing and Executing Agencies acting under expanded opportunities (i) to implement the policy when preparing future projects; (ii) to continue their work on developing more specific cofinancing and leverage targets for projects and agencies; and (iii) to report to Council through the GEF Business Plan on the overall progress in implementing the policy.

AGENDA ITEM 10.

MONITORING AND EVALUATION TERMS OF REFERENCE FOR AN INDEPENDENT MONITORING AND EVALUATION UNIT *(Elected Chairperson chairs)*

20. Document GEF/C.20/7, *Terms of Reference for an Independent Monitoring and Evaluation Unit*, has been prepared in response to the request of the participants in the negotiations on the third replenishment of the GEF Trust Fund concluded in August 2002. Participants to this meeting recommended that a high priority be placed on strengthening the monitoring and evaluation of GEF projects. Participants recommended that the roles and responsibilities for monitoring and evaluation among the GEF Monitoring and Evaluation Unit, the Secretariat and the Implementing and Executing Agencies be reviewed by Council together with recommendations aimed at developing a partnership approach to monitoring and evaluation responsibilities in order to increase complementarity. Participants also recommended that the monitoring and evaluation unit prepare a note for consideration by the Council at its meeting in October 2002 on the terms of reference for the independent monitoring and evaluation unit.
21. *The Council is invited to review and comment upon the document, and to invite the monitoring and evaluation unit of the GEF to prepare revised terms of reference, taking into account the comments raised by the Council during the meeting and subsequent written comments, for review and approval by the Council at its meeting in May 2003.*

AGENDA ITEM 11.

ELEMENTS OF A GEF OPERATIONAL PROGRAM FOR PREVENTION AND CONTROL OF DESERTIFICATION AND DEFORESTATION THROUGH SUSTAINABLE LAND MANAGEMENT

(CEO Chairs)

22. Document GEF/C.20/8, *Elements of a GEF Operational Program for the Prevention and Control of Desertification and Deforestation through Sustainable Land Management*, outlines the main strategic considerations and operational principles that will guide the development of GEF-eligible activities in the proposed new focal area of land degradation, primarily desertification and deforestation. Approval of the elements is the first step in the development of a GEF operational program to provide operational guidance to

countries and GEF Implementing and Executing Agencies on how to develop activities for GEF support.

23. *The Council is invited to review and comment on the document and to approve the elements, subject to comments made during the Council meeting and subsequent written comments, as the basis for the preparation of an operational program.*

AGENDA ITEM 12.

OTHER BUSINESS

(Jointly Chaired)

24. Members and the Chairpersons may raise any other business under this agenda item.

AGENDA ITEM 13.

SUMMARY OF THE CHAIRS

(Jointly Chaired)

25. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

ANNEX A: PROVISIONAL TIMETABLE

Monday, October 14, 2002

Morning session

9:30 – 10:00	Agenda Item 1 Agenda Item 2 Agenda Item 3	Opening of the meeting Election of a Chairperson Adoption of the agenda
10:00 – 11:00	Agenda Item 4	Conclusion of the term of the CEO/Chairman
11:00 – 11:30	Agenda Item 5	Statement by the Chair of STAP
11:30 – 1:00	Agenda Item 6	Work Program

Afternoon session

2:30 – 3:30	Agenda Item 6	Work Program
3:30 – 6:30	Agenda Item 7	Third Replenishment of the GEF Trust Fund

Tuesday, October 15, 2002

Morning session

9:00 – 10:00	Agenda Item 8	Fee-based system
10:00 – 11:00	Agenda Item 9	Co-Financing
11:00 – 12:00	Agenda Item 10	Monitoring and evaluation
12:00 – 1:00	Agenda Item 11	Elements of a GEF operational program for prevention and control of desertification and deforestation

Afternoon session

3:00 – 3:30	Agenda Item 12	Other business
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4:30 – 5:30

Agenda Item 13

Joint Summary of the Chairs