



Global Environment Facility

GEF/C.27/2/Rev.1

October 17, 2005

GEF Council
November 8-10, 2005

Agenda Item 3

ANNOTATED PROVISIONAL AGENDA

AGENDA ITEM 1.

OPENING OF THE MEETING
(CEO Chairs)

1. The meeting will be opened by Leonard Good, CEO/Chairperson of the Facility.

AGENDA ITEM 2.

ELECTION OF A CHAIRPERSON
(CEO Chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Roger Ehrhardt, the Council Member representing Canada.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3 "Adoption of the agenda," agenda item 4 "STAP," agenda item 5 "Statements by the Executive Secretaries of the Conventions and CSD," agenda item 6 "Relations with Conventions and other Institutions", agenda item 7 "Monitoring and Evaluation", agenda item 10 " "Process for Selecting the CEO/Chairman of the Facility", agenda item 11 "Items with budgetary implications", and item 15 "Review of Action Plan".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 17, "Other Business," and agenda item 18 "Joint Summary of the Chairs."
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions of the other items on the agenda.

AGENDA ITEM 3.

ADOPTION OF THE AGENDA
(Elected Chairperson Chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.25/1/Rev.1.
7. *The Council is invited to **adopt** the agenda for the meeting.*

AGENDA ITEM 4.

STAP

(Elected Chairperson Chairs)

8. The Chair of STAP will be invited to make a statement to the Council on the work of STAP.

9. At its meeting in June 2005, the Council requested the STAP Chair to provide an action plan for review at the Council meeting in November. The Council requested that the action plan include steps to ensure the credibility of the STAP review of projects across all operations. The Chair of STAP will present to the Council decisions agreed by STAP, UNEP, UNDP, the World Bank and the GEF Secretariat aimed at making STAP more efficient and responsive in meeting GEF's needs for scientific and technical advice (document GEF/C.27/Inf.4).

10. An opportunity will be provided for Council Members to address questions to the Chair of STAP.

AGENDA ITEM 5.

STATEMENTS BY THE EXECUTIVE SECRETARIES OF THE CONVENTIONS AND REPRESENTATIVE OF CSD

(Elected Chairperson Chairs)

11. The Executive Secretaries of the Conventions and the representative of the CSD will be invited to make statements to the Council.

AGENDA ITEM 6.

RELATIONS WITH CONVENTIONS AND OTHER INSTITUTIONS

(Elected Chairperson Chairs)

12. Document GEF/C.25/3, *Relations with Conventions and other Institutions*, reports on developments of interest to the GEF occurring since the GEF Council meeting in June 2005 within the context of the Convention on Biological Diversity (CBD), the UN Framework Convention on Climate Change (UNFCCC), the Stockholm Convention on Persistent Organic Pollutants (the Stockholm Convention), the UN Convention to Combat Desertification in those countries experiencing serious drought and/or desertification, particularly in Africa (UNCCD), and the Montreal Protocol on Substances that Deplete the Ozone Layer (the Montreal Protocol).

13. *The Council is invited to **review** the report and to **take note** of the work that has been undertaken within the framework of the global environmental conventions. The Council is also requested to **approve** the Memorandum of Understanding between the*

Conference of the Parties to the Stockholm Convention on Persistent Organic Pollutants and the Council of the GEF.

STATUS REPORT ON LDC FUND FOR CLIMATE CHANGE AND THE SPECIAL CLIMATE CHANGE FUND
(CEO Chairs)

14. Document GEF/C.27/9 reports on the status and activities of the climate change funds (the Least Developed Countries Fund, the Special Climate Change Fund and the Adaptation Fund). *The Council is invited to **review** the operations carried out under the funds and to **authorize** the GEF Secretariat to organize in 2006 a consultation with Least Developed Country Parties to the UNFCCC on a programming document for the LDC Fund and to finance the consultations using resources from the Fund .*

AGENDA ITEM 7.

MONITORING AND EVALUATION
(Elected Chairperson Chairs)

(a) The GEF Policy of Monitoring and Evaluation

15. The Director of the GEF Office of Monitoring and Evaluation will present document GEF/ME/C.27/1, a proposed policy for monitoring and evaluation within the GEF. In particular, the policy defines monitoring and evaluation within the GEF and describes the roles and responsibilities for different members of the GEF partnership concerning M&E. It includes the formalization of the consultative process between M&E partners. It proposes evaluation criteria and strengthened, more rigorous minimum requirements for M&E. The mission, core principles and key functions of the GEF Office of Monitoring and Evaluation are included, and it is proposed to change the name of the Office to the GEF Evaluation Office.

16. *The Council is invited to **review** and **comment on** the proposed policy. Council Members are requested to **approve** the policy subject to the incorporation of comments.* A final version of the policy, including the Council decision on interaction between the Office and Council, as well as the decision on the GEF MAR will be circulated for Council approval on a no objection basis before the end of 2005. *Furthermore, Council is invited to **request** the Office of Monitoring and Evaluation to publish guidelines and prepare an administrative operationalization of the policy, which may include proposals for amendments to the main GEF documents, such as the GEF Instrument and Rules of Procedures of the GEF Council.*

(b) Options for Interaction between the GEF Office of Monitoring and Evaluation and GEF Council

17. At the June 2005 Council meeting, several Council Members requested the GEF Office of Monitoring and Evaluation to develop options for interactions between the GEF Council and this Office. The Director will introduce these options in document GEF/ME/C.27/2, *Options for Interaction between the GEF Office of Monitoring and Evaluation and GEF Council*. These options were based on lessons learned and experiences from evaluation offices of multilateral development banks and UN organizations. A comparative study of those experiences is presented in GEF/ME/C.27/Inf.2 *Interaction between Evaluation Offices and Governing Bodies: a Comparative Study*.

18. The Council is requested to **review** the options for interaction between the GEF Office of Monitoring and Evaluation and the GEF Council, **to take a decision on an option**, and to **request** the GEF Office of Monitoring and Evaluation to operationalize it.

(c) Procedures and Format of the GEF Management Action Record

19. Following Council agreement, the GEF Office of Monitoring and Evaluation prepared the document GEF/ME/C.27/3 *Procedures and Format of the GEF Management Action Record*. The document presents the procedures for the preparation of the GEF Management Action Record for reporting on follow-up to Council decisions concerning monitoring and evaluation reports and management responses.

20. Council members are invited to **review** and **approve** the procedures for preparing and the format of the GEF Management Action Record. The GEF Secretariat and the Office of Monitoring and Evaluation will prepare the Management Action Record in consultation with the appropriate GEF entities. This will be presented to the Council by the Office of M&E in June 2006.

(d) The Role of Local Benefits in Global Environmental Programs

21. Document GEF/ME/C.27/4, *The Role of Local Benefits in Global Environmental Programs, Part One: Nature and Conclusions of the Study*, analyzes the inter-relationship between local benefits and global environmental benefits in GEF strategies

and projects. The study makes four recommendations for GEF management consideration. Part Two of the study, which contains more detailed technical analysis, is available on the GEF website, in the M&E section.

22. GEF/ME/C.27/5, *Management Response to ‘The Role of Local Benefits in Global Environmental Programs, Part One,’* prepared by the GEF Secretariat and the Implementing Agencies, provides GEF management’s response to the study.

23. *Council Members are invited to **review** “The Role of Local Benefits in Global Environmental Programs” study and to **take note** of the study’s recommendations and the GEF Management Response. Council is also invited to **request** the GEF Secretariat and Implementing Agencies to develop an appropriate set of actions to address the recommendations.* The GEF Secretariat and the Office of Monitoring and Evaluation will report on the follow-up to the Council decision in the proposed GEF Management Action Record to be presented to the Council in June 2006.

AGENDA ITEM 8.

UPDATE ON RAF *(CEO Chairs)*

24. Document GEF/C.27/5 “*Implementing the GEF Resource Allocation Framework*” provides information to the Council on the steps that have been initiated to prepare for the implementation of the RAF in GEF-4 and seeks Council guidance on steps and timing for disclosing information on the country and group allocations under the agreed RAF.

25. *The Council is invited to **review** GEF/C.27/5 and to **agree** on the proposed approach for making public indicative country and group allocations.*

AGENDA ITEM 9.

WORK PROGRAM *(CEO Chairs)*

26. Document GEF/C.27/6, *Work Program*, contains the proposed work program comprised of project proposals that are recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it.

27. *The Council is invited to **review** the proposed work program with a view to **approving** it for further development.*

AGENDA ITEM 10.

PROCESS FOR SELECTING THE CEO/CHAIRMAN OF THE FACILITY

(Elected Chairperson Chairs)

28. At its meeting in June 2005, Council reviewed GEF/C.24/11/Rev.1, *Process for Selecting the CEO/Chairperson of the Facility*, and agreed upon a process for selecting the CEO/Chairperson of the Facility (with the exception of one pending item on the number of candidates to be recommended to the Council by the Implementing Agencies.)

29. The Council requested the Secretariat, in collaboration with the Implementing Agencies and taking into consideration proposals made at the Council meeting, to prepare a proposal for carrying out consultations with all Council Members during the selection process for review and approval by the Council at its meeting in November 2005.

30. The Implementing Agencies and the Secretariat have also prepared draft terms of reference and other information for Council approval should the Council chose to initiate the process for selection of a new CEO.

31. *The Council is invited to **review** and **approve** the proposed consultative process to be followed during the selection of the CEO/Chairperson of the Facility, to **agree** on the content of the Implementing Agencies' recommendation to the Council regarding the nomination of a CEO, and to **decide** either to: (a) extend the incumbent CEO for a new term; or (b) start the process for selection of a new CEO.*

AGENDA ITEM 11

THIRD GEF ASSEMBLY

(CEO Chairs)

32. At its meeting in June 2005, an information document informed the Council of initial proposals regarding the organization of the third GEF Assembly. The Council also approved resources to cover the costs of Assembly-related preparations to be undertaken in FY06.

33. Document GEF/C.27/3, *Note on the Third GEF Assembly*, provides additional information to the Council on the organization of the third Assembly, and *invites the Council to **agree** to the convening of the third Assembly in Cape Town, South Africa, in August 2006, and to **comment** on the proposed agenda and structure of the Assembly.*

AGENDA ITEM 12.

ITEMS WITH BUDGETARY IMPLICATIONS

(Elected Chairperson Chairs)

34. The Council is requested to approve additional funding for the following:

(a) Strengthening Council Members

35. At its meeting in June 2005, the Council approved a new four year phase of a program of assistance to strengthen national focal points and Council Members.

36. The Council asked the Secretariat and the Implementing Agencies to collaborate in preparing a proposal to operationalize and finance the program separating administrative costs and capacity building costs with a view to incorporating administrative costs in the corporate budget.

37. *The Council is invited to **review** GEF/C.27/8, Administrative Costs of Council Member Support Program, and to **approve** additional resources as an addendum to the GEF Secretariat corporate budget for FY06 to cover the costs of the Council Member Support Program during this fiscal year.*

(b) Management information system

38. Document GEF/C.27/10 sets forth for Council review and approval a proposal to fund the establishment of a web-enabled management information system in the GEF. The new system will enable the GEF and its key partners to record project information, analyze project data and generate analytical reports in different formats. The system will enable easy access to all GEF-related project information for authorized users at GEF and its key partners. Access to public domain information will also be facilitated.

39. *The Council is invited to **review** the proposal with a view to **approving** the establishment of a management information system and to the budgetary resources necessary to carry out this work.*

(c) International year of deserts and desertification

40. The Council at its meeting in June 2005 requested the Secretariat, in collaboration with the GEF Implementing and Executing Agencies, to explore ways and means through which the

GEF could contribute to the International Year of Deserts and Desertification (IYYD). Document GEF/C.27/11 has been prepared in response to that request and proposes a number of activities through which the GEF could contribute to this international effort.

41. *The Council is invited to **review** the proposals presented in the document with a view to **approving the proposed activities and associated budget** as a special initiative of the GEF.*

AGENDA ITEM 13.

ELEMENTS OF A BIOSAFETY STRATEGY (CEO Chairs)

42. At its meeting in June 2005 the Council requested the Secretariat to prepare, in consultation with the Implementing Agencies, a proposed strategy on the most efficient and effective means to provide additional support to countries to strengthen their capacity to implement national biosafety frameworks, as called for in the guidance of the Cartagena Protocol on Biosafety.

43. GEF/C.27/12 proposes elements of a biosafety strategy to be developed by the Secretariat and the Implementing Agencies. The elements take into account the findings of the draft evaluation of GEF's support to the Cartagena Protocol on Biosafety prepared by the GEF Office of Monitoring and Evaluation (document GEF/ME/C.27/Inf.1.).

44. *The Council is invited to **review the elements and approve them as a basis for developing a strategy** to guide the provision of further GEF assistance to support the Cartagena Protocol. It is proposed that a draft biosafety strategy be circulated for Council review and approval by mail in early 2006.*

AGENDA ITEM 14.

PRIVATE SECTOR STRATEGY (CEO Chairs)

45. The GEF Secretariat, in consultation with the Implementing Agencies and other stakeholders, including the private sector, has prepared for Council review document GEF/C.27/13, *GEF Strategy to Enhance Engagement with the Private Sector*. The strategy proposes a concept and operational guidance to generate global environmental benefits in a sustainable and cost-effective manner through enhanced engagement with the private sector.

46. *Council is invited to **review and approve** the directions described in the strategy and to **request** the Secretariat to bring*

back to the Council for decision, at its meeting in June 2006, concrete proposals to implement the strategy.

AGENDA ITEM 15.

GEF ACTIVITIES RELATED TO FORESTS
(CEO Chairs)

47. At the June 2005 meeting, Council requested the GEF Secretariat to prepare a report for the November Council meeting on GEF activities related to forests. Document GEF/C.27/14 reports on GEF activities related to forests, providing both the context and substance of GEF support to forests since the inception of the GEF.

48. *The Council is invited to **review** and **comment** on the report and to **endorse the approach** presented in the paper for the GEF Secretariat and the Implementing and Executing Agencies to jointly develop further operational guidance with the objective of further expanding GEF support to sustainable forest management.*

AGENDA ITEM 16.

REVIEW OF ACTION PLAN
(Elected Chairperson Chairs)

49. Document GEF/C.25/13, *Review of Action Plan to Respond to Recommendations for Improving GEF's Performance*, prepared by the Secretariat in consultation with the Implementing Agencies, highlights activities and actions undertaken by the Secretariat and the Implementing Agencies in response to the recommendations of OPS 2 and the GEF Assembly.

50. *The Council is invited to **review** and **comment** on the Action Plan.*

AGENDA ITEM 17

COST EFFECTIVENESS OF GEF PROJECTS
(CEO Chairs)

51. Document GEF/C.25/11, *Cost Effectiveness Analysis in GEF Projects*, describes the cost-effectiveness analysis of GEF projects, illustrating approaches in the biodiversity and climate change focal areas.

52. *The Council is invited to **review** and **take note** of the approach to cost-effectiveness.*

AGENDA ITEM 18.

OTHER BUSINESS
(JOINTLY CHAIRED)

53. Members and the Chairpersons may raise any other business under this agenda item.

AGENDA ITEM 19.

JOINT SUMMARY OF THE CHAIRS

(Jointly Chaired)

54. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

ANNEX A: PROVISIONAL TIMETABLE

Tuesday, November 8, 2005

Morning Session

09:30 – 10:00	Agenda Item 1	Opening of the Meeting (CEO)
	Agenda Item 2	Election of Chairperson (CEO)
	Agenda Item 3	Adoption of agenda (Elected Chair)
10:00 – 11:00	Agenda Item 4	STAP (Elected Chair)
11:00 – 11:30	Agenda Item 5	Statements by the Executive Secretaries of the Conventions (Elected Chair)
11:30 – 1:00	Agenda Item 6	Relations with Conventions and other Institutions (Elected Chair)

Afternoon Session

2:30 – 6:30	Agenda Item 7	Monitoring and Evaluation (Elected Chair)
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Wednesday, November 9, 2005

Morning Session

9:00 – 11:00	Agenda Item 8	Update on RAF (CEO)
11:00 – 1:00	Agenda Item 9	Work Program (CEO)

Afternoon session

2:30 – 4:00	Agenda Item 10	Process for selecting CEO (Elected Chair)
4:00 – 5:00	Agenda Item 11	Third GEF Assembly (CEO)
5:00 – 6:30	Agenda Item 12	Items with budgetary implications (Elected Chair)
	Agenda Item 12(a)	Strengthening Council Members
	Agenda Item 12(b)	Management Information System
	Agenda Item 12(c)	International Year of Deserts and Desertification

Thursday, November 10, 2005

Morning Session

9:00 – 10:00	Agenda Item 13	Elements of a biosafety strategy (CEO)
10:00 – 12:00	Agenda Item 14	Private sector strategy (CEO)
12:00 – 1:00	Agenda Item 15	GEF activities related to forests (CEO)
1:00 – 2:00	Agenda Item 16	Review of Action Plan (Elected Chair)
	Agenda Item 17	Cost Effectiveness of GEF projects (CEO)
	Agenda Item 18	Other business (jointly chaired)

Afternoon session

4:30 – 6:00	Agenda Item 19	Joint Summary of the Chairs (jointly chaired)
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