



Global Environment Facility

GEF/C.32/2/Rev.1

November 5, 2007

GEF Council
November 14-16, 2007

Agenda Item 3

ANNOTATED PROVISIONAL AGENDA

AGENDA ITEM 1. OPENING OF THE MEETING
(CEO Chairs)

1. The meeting will be opened by Monique Barbut, CEO/Chairperson of the Facility.

AGENDA ITEM 2. ELECTION OF A CHAIRPERSON
(CEO Chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Dhanendra Kumar, the Council Member representing Bangladesh, Bhutan, India, Maldives, Nepal and Sri Lanka.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda", agenda item 4, "Report by the Chair of STAP", agenda item 5, "Statement by the Executive Secretaries of the CBD and UNCCD", agenda item 6, "Relations with Conventions and other Institutions", agenda item 7, "Adaptation Fund of the Kyoto Protocol", agenda item 8, "Progress Report of the Evaluation Director", agenda item 9, "Evaluation of the Small Grants Program", agenda item 10, "Annual Report on Impacts", and agenda item 11, "Terms of Reference for the mid-term review of the RAF".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 15, "Other Business," and agenda item 16, "Joint Summary of the Chairs."
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions of the other items on the agenda.

AGENDA ITEM 3. ADOPTION OF THE AGENDA
(Elected Chairperson Chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.32/1/Rev.2. *The Council is invited to adopt the agenda for the meeting.*

AGENDA ITEM 4. REPORT BY THE CHAIR OF STAP
(Elected Chairperson Chairs)

7. The Council at its meeting in June 2007 approved revised Terms of Reference for STAP. The approved Terms of Reference provide that STAP is to report to each regular meeting of the GEF Council on the status of its activities. (Document GEF/C.31/4, Annex 1, paragraph 3.)

The Council is invited to comment on the report of STAP and to provide guidance to STAP, as appropriate.

AGENDA ITEM 5. STATEMENTS BY THE EXECUTIVE SECRETARIES OF THE CBD AND UNCCD
(Elected Chairperson Chairs)

8. The representative of the Convention on Biological Diversity and the representative of the UN Convention to Combat Desertification will report on developments under the conventions related to the activities of the GEF.

AGENDA ITEM 6. RELATIONS WITH CONVENTIONS AND OTHER INSTITUTIONS
(Elected Chairperson Chairs)

9. Document GEF/C.32/6, *Relations with Conventions and other Institutions*, reports on developments of interest to the GEF occurring since the GEF Council meeting in June 2007 within the context of the Convention on Biological Diversity (CBD), the UN Framework Convention on Climate Change (UNFCCC), the Stockholm Convention on Persistent Organic Pollutants (the Stockholm Convention), the UN Convention to Combat Desertification in those countries experiencing serious drought and/or desertification, particularly in Africa (UNCCD), and the Montreal Protocol on Substances that Deplete the Ozone Layer (the Montreal Protocol).
10. *The Council is invited to review the report and the proposed activities to implement the guidance and decisions that have been approved by the Conferences of the Parties to the global environmental conventions.*

AGENDA ITEM 7. ADAPTATION FUND OF THE KYOTO PROTOCOL
(Elected Chairperson Chairs)

11. Document GEF/C.32/5/Rev.1 “*Note on the Adaptation Fund*”, focuses on the remaining issues related to the structure and governance of the Adaptation Fund (AF), which is one of the main

agenda items for discussion at the Third session the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol, (COP/MOP) in Bali in December 2007.

12. This Note summarizes the UNFCCC COP and COP/MOP decisions on the Adaptation Fund; provides a synopsis of GEF submissions on the Adaptation Fund to the UNFCCC; and synthesizes previously approved Council decisions on the AF.
13. *The Council is asked to authorize the GEF CEO and Chair to communicate to the Conference of the Parties, serving as the meeting of the Parties of the Kyoto Protocol at its Third session to be held in Bali in December 2007 the GEF's flexibility, including as to the governance of the Adaptation Fund, and the GEF's commitment to support a COP/MOP decision, should one be made, requesting the GEF Secretariat to function as the Secretariat of the Adaptation Fund.*

AGENDA ITEM 8. EVALUATION OFFICE PROGRESS REPORT
(Elected Chairperson Chairs)

14. Document GEF/ME/C.32/1, *GEF Evaluation Office: Progress Report from the Director*, reports on ongoing work, focusing on the evaluation of Capacity Development and the preparation of the International Workshop on Evaluation for Climate Change and Development.
15. *The Council is invited to review the report and provide comments for the Office to take into account.*

AGENDA ITEM 9. EVALUATION OF THE SMALL GRANTS PROGRAMME
(Elected Chairperson Chairs)

16. Document GEF/ME/C.32/2, *Joint Evaluation of the GEF Small Grants Programme*, assesses the relevance, effectiveness and efficiency of the Small Grants Programme as well as examines the factors affecting results and its monitoring and evaluation systems. This evaluation was jointly conducted with the independent evaluation office of UNDP. A management response is provided in document GEF/ME/C.32/3.
17. The Council is requested to take note of the conclusions and to invite the GEF Secretariat and the Steering Committee of the Small Grants Programme to start the process of implementing the recommendations.

AGENDA ITEM 10. ANNUAL REPORT ON IMPACT 2007

(Elected Chairperson Chairs)

18. Document GEF/ME/C.32/4, *GEF Annual Report on Impact 2007*, reports on two evaluation approaches to assess the long term results of GEF interventions in protected areas. The major effort consists of a set of three related studies of protected area projects in East Africa, using a Theory Based Approach. The second impact evaluation approach is a statistical analysis of existing time series data on deforestation and protected areas in Costa Rica. A management response is provided in document GEF/ME/C.32/5.
19. *The Council is requested to take note of the conclusions and invite the GEF Secretariat to incorporate its recommendation into the Biodiversity Strategy and Tracking Tools, or to develop an alternative system to ensure adequate monitoring of progress towards institutional continuity. The Council is also requested to invite the Evaluation Office to continue its program of Impact Evaluations, as proposed.*

AGENDA ITEM 11. TERMS OF REFERENCE FOR THE MID-TERM REVIEW OF THE RAF

(Elected Chairperson Chairs)

20. At its meeting in November 2005, the GEF Council requested the GEF Evaluation Office to undertake the mid-term review of the Resource Allocation Framework. As requested by the Council in June 2007, the detailed proposal for terms of reference and budget has been circulated for comments, prior to this meeting. The document GEF/ME/C.32/6 sets forth an evaluative framework for the mid-term review with a corresponding timetable and budget, and incorporated Council member comments.
21. *The Council is invited to review and approve the terms of reference presented in the document. Council members are requested to approve the associated budget.*

AGENDA ITEM 12. WORK PROGRAM

(CEO Chairs)

22. Document GEF/C.32/12, *Work Program*, contains the proposed work program comprised of programmatic approaches and Project Identification Forms that are recommended by the CEO for Council approval. This is the first work program presented by the CEO for Council review and approval in accordance with the

revised project cycle that the Council approved in June 2007. The work program requests \$ \$235.03 million in GEF financing.

23. *The Council is invited to review the proposed work program with a view to approving it for further development.*

AGENDA ITEM 13. OPERATIONAL POLICIES AND GUIDELINES FOR THE USE OF NON-GRANT INSTRUMENTS IN THE GEF
(CEO Chairs)

24. Document GEF/32/7, *The Use of Non-Grant Instruments in GEF Project: Progress Report*, reviews the GEF's experience in using non-grant instruments and finds that clear policies and guidance are needed for the use of non-grant instruments that will allow the GEF better to meet the evolving and differentiated needs of GEF recipient countries. This review took into consideration, among other things, a questionnaire the Trustee sent the GEF Agencies about their past use of non-grant instruments. The results of this survey indicated that non-grant instruments has already been used by a number of Agencies, concentrated primarily in the climate change focal area, has not been limited to work with the private sector and has often lacked robust monitoring and reporting systems.
25. The Council is asked to request the GEF Agencies to track by type of financing all projects previously approved that provide non-grant financing, and to notify the Secretariat and the Trustee before March, 1st 2008 about any projects that may generate reflows of funds to them and /or to the GEF Trust Fund.
26. The Council is also asked to request the Secretariat, in collaboration with the Trustee, the World Bank and the Regional Development Banks, and in consultation with the other Agencies, to develop operational policies and guidance for the use of non-grant instruments, and to report to the next Council meeting in April 2008. Emphasis should be put in particular on (a) the use of GEF grants to provide concessional loans through blending, (b) the listing of non-grant instruments other than loans that can be used with GEF resources and (c) the list of Agencies authorized to use the different kinds of non-grant instruments.
27. The Council is asked to endorse the two ground rules specified in the Progress Report regarding the concessionality of non-grant instruments and the requirements for the approval of new projects that include such instruments.

AGENDA ITEM 14. GEF COMMUNICATIONS STRATEGY

(CEO Chairs)

28. The policy recommendations for the fourth replenishment of the GEF Trust Fund included a request for preparation, for Council review, of a communications and outreach strategy to improve the quality of, and access to, information on the GEF and its results.
29. Document GEF/C.32/8 is a proposed *Communications and Outreach Strategy for the GEF*. The strategy proposes activities to strengthen the GEF's corporate image, publications and communications.
30. *The Council is invited to review and approve the proposed strategy.*

AGENDA ITEM 15. OTHER BUSINESS
(Jointly Chaired)

31. Members and the Chairs may raise any other business under this agenda item.
 - a. As proposed in document GEF/C.32/9/Rev.1, *Council Members are invited to confirm the agreed inclusion of an additional country Participant in a constituency*. The constituency grouping is the one that currently is comprised of Comoros, Djibouti, Eritrea, Ethiopia, Kenya, Madagascar, Mauritius, Rwanda, Seychelles, Tanzania, and Uganda, and the group has agreed to include Somalia in its grouping.

AGENDA ITEM 16. JOINT SUMMARY OF THE CHAIRS
(Jointly Chaired)

32. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

PROVISIONAL TIMETABLE

Wednesday, November 14, 2007

Morning Session

09:30 – 10:30	Agenda Item 1	Opening of the Meeting (CEO)
	Agenda Item 2	Election of Chairperson (CEO)
	Agenda Item 3	Adoption of agenda (Elected Chair)
10:30 – 11:30	Agenda Item 4	Report by the Chair of STAP (Elected Chair)
11:30 – 1:00	Agenda Item 5	Statements by the Executive Secretaries of the CBD and UNCCD (Elected Chair)
	Agenda Item 6	Relations with Conventions and other Institutions (Elected Chair)

Afternoon Session

2:30 – 4:00	Agenda Item 7	Adaptation Fund of the Kyoto Protocol (Elected Chair)
4:00 – 6:30	Agenda Item 8	Progress Report of the Evaluation Director (Elected Chair)
	Agenda Item 9	Evaluation of the Small Grants Program (Elected Chair)

Thursday, November 15, 2007

Morning Session

9:30 – 11:00	Agenda item 10	Annual Report on Impact (Elected Chair)
11:00 – 1:00	Agenda item 11	Terms of Reference for the mid-term review of RAF (Elected Chair)

Afternoon Session

2:30 – 5:00	Agenda item 12	Work Program (CEO)
5:00 – 6:00	Agenda item 13	Operational policies and guidelines for the use of non-grant instruments (CEO)

Friday, November 16, 2007

Morning Session

9:30 – 11:30	Agenda Item 14	GEF Communications Strategy (CEO)
11:30 – 12:00	Agenda item 15	Other Business (Jointly Chaired)

Afternoon session

3:30 – 5:00	Agenda Item 16	Joint Summary of the Chairs (Jointly Chaired)
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