

GLOBAL  
ENVIRONMENT  
FACILITY

ANNOTATED PROVISIONAL AGENDA

GEF Council Meeting  
Washington, D.C.  
May 3 - 5, 1995

## ANNOTATED PROVISIONAL AGENDA

### Agenda Item 1

#### Opening of the meeting (CEO chairs)

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

### Agenda Item 2

#### Election of a Chairperson (CEO Chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson shall alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Mathias Benedict-Keah. Mr. Keah represents the constituency composed of Djibouti, Ethiopia, Kenya, Madagascar, Mauritius, Sudan and Uganda. This meeting's elected Chairperson will be nominated by the non-recipient Council Members.
3. Consistent with paragraph 18, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 4, "Statements on behalf of Biological Diversity and Climate Change Conventions followed by questions and answers"; agenda item 5, "Monitoring and Evaluation "; agenda item 6 (a), "Administrative Budget of the GEF for 1995 and two-year business plan" and 6 (b) "Administrative costs, overhead and other management costs of GEF-financed projects executed by UN specialized agencies", and agenda item 10, "Arrangements with the Convention on Biological Diversity and the United Nations Framework Convention on Climate Change".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 11, "Other business", and agenda item 12, "Joint summary of the Chairs".
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

**Agenda Item 3**

**Adoption of agenda**

*(Elected Chairperson chairs)*

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.4/1/Rev.1. *The Council is invited to adopt its agenda for the meeting.*

**Agenda Item 4**

**Statements on behalf of Biological Diversity and Climate Change Conventions followed by questions and answers**

*(Elected Chairperson chairs)*

7. In accordance with paragraph 11 of the Rules of Procedure for the GEF Council, a representative of the Convention on Biological Diversity and a representative of the Framework Convention on Climate Change have been invited to make a general introductory statement to the Council. An opportunity will be provided after each statement for the Council Members to address questions to the representative.

**Agenda Item 5**

**Monitoring and Evaluation**

*(Elected Chairperson chairs)*

8. Paragraph 20(b) of the *Instrument for the Establishment of the Restructured GEF* calls upon the Council to "ensure that GEF policies, programs, operational strategies and projects are monitored and evaluated on a regular basis." To assist it in this function, the Council requested the Secretariat to prepare a paper on the monitoring and evaluation of GEF operations. Document GEF/C.4/6 has been prepared in response to that request. It proposes the goals, scope, evaluative approaches, organization, procedures and resources needed for an effective program to monitor and evaluate GEF performance. *The Council is invited to review the document with a view to approving the policy and scope for the monitoring and evaluation program and initial steps towards implementing such a policy.*

**Agenda Item 6**

**(a) Executive Session on Administrative Costs GEF Budget for FY96 and two-year business plan**  
*(Elected Chairperson chairs)*

9. At its meeting in February 1995, the Council requested the Secretariat to prepare, for its review and approval, a GEF Budget for FY96 together with a two-year business plan. The budget and the business plan are presented in document GEF/C.4/4, *Administrative Budget of the GEF for 1995 and two-*

year business plan. The Council is invited to review and approve the budget for FY96 and to comment upon the business plan.

- (b) **Administrative costs, overhead and other management costs of GEF-financed projects executed by UN specialized agencies**  
(Elected Chairperson chairs)

10. At its meeting in February 1995, the Council requested UNDP to prepare a note for consideration by the Council at its May 1995 meeting on the administrative cost, overhead and management costs of GEF-financed projects charged by the UN specialized agencies with which it cooperates and the services provided for such financial resources. The note prepared by UNDP in response to that request is presented in document GEF/C.4/5. The Council is invited to review and comment upon the note.

#### **Agenda Item 7**

##### **Work program proposed for Council approval** (CEO chairs)

11. Document GEF/C.4/3, *Work Program Proposed for Council approval*, presents 24 project proposals for review by the Council. These project proposals have been developed by the Implementing Agencies, reviewed by the GEF Operations Committee (GEFOP) and recommended by the CEO. They are consistent with the guidance for the programming of GEF resources in 1995 approved by the Council at its second meeting. The Secretariat has prepared an introductory note to the project proposals in which it reports on policy and programming issues associated with the proposed work program. The Council is invited to review the proposed work program with a view to approving it for further development.

#### **Agenda Item 8**

##### **Incremental Cost and Financing Modalities** (CEO chairs)

12. The Council had before it at its meeting in November 1994 a paper on *Incremental Costs and Policy Issues*, document GEF/C.2/6. At its November meeting, the Council did not have sufficient time to review the document. Members were invited to submit written comments to the Secretariat, and it was agreed that the Secretariat would revise the paper in light of the comments received. Since then, the paper has been revised twice on the basis of comments received from Council Members.

*The Council is invited to review document GEF/C.2/6/Rev.2 with a view to **approving** the policy described therein on estimating agreed full incremental costs. The Council is also invited to review and comment upon the paper's section on financing modalities and to request the Secretariat to undertake further study of the proposals described therein with a view to preparing a policy concerning additional financing modalities.*

**Agenda Item 9**

**GEF Project Cycle**  
*(CEO chairs)*

13. At its November meeting, the Council considered the *Proposed GEF Project Cycle*, document GEF/C.2/3. The Council requested the Secretariat to prepare a revised paper for consideration by the Council, taking into account the comments that had been made by the Council and any subsequent comments that were submitted in writing by Council Members.
14. The Council has before it document GEF/C.4/7, *GEF Project Cycle*. This document builds upon previous documents concerning the project cycle, and presents a pragmatic description of the procedural steps that will be followed throughout the project cycle for GEF-financed activities. *The Council is invited to review the document and to **approve** the GEF project cycle.*

**Agenda Item 10**

**Arrangements with the Convention on Biological Diversity and the United Nations Framework Convention on Climate Change**  
*(Elected Chairperson chairs)*

15. Paragraph 27 of the *Instrument for the Establishment of the Restructured GEF* calls upon the Council to "consider and approve cooperative arrangement or agreements with the Conferences of the Parties" to the Convention on Biological Diversity and the Framework Convention on Climate Change. Document GEF/C.4/8 describes the progress that has been made within the framework of each of the conventions to clarify the elements that may be addressed in such arrangements. *The Council is invited to review the document and to request GEF Secretariat to carry out appropriate consultations on its behalf with each of the convention secretariats with a view to simultaneously transmitting to the Parties to the Convention and the GEF Council for their consideration a jointly-prepared draft text describing such cooperative arrangements.*

**Agenda Item 11**

**Other Business**  
*(Jointly chaired)*

- (a) **Draft response to inquiry made by the Chairman of the Intergovernmental Negotiating Committee for the Convention to Combat Desertification as to whether the GEF has the interest and capacity to host the Global Mechanism to be established under the convention**  
*(Elected Chairperson chairs)*
  
- 16. The CEO has received a letter from Mr. Bo Kjellen, Chairman of the Intergovernmental Negotiating Committee, requesting a statement on the interest and capacity of the Global Environment Facility to host the Global Mechanism to be established in accordance with Article 21 of the United Nations Convention to Combat Desertification in those Countries Experiencing Serious Drought and/or Desertification, particularly in Africa. After consultation with Council Members, the CEO has prepared a draft reply to Mr. Kjellen's letter which is before the Council in document GEF/C.4/9. *The Council is invited to review and approve the draft response.*
  
- (b) **Effectiveness of GEF Trust Fund**  
*(CEO chairs)*
  
- 17. Document GEF/C.4/10, addresses the implications of the effectiveness of the GEF Trust Fund. The Council is invited to **take note** of the document and **confirm** the groupings of constituencies listing in document GEF/C.4/Inf.2.
  
- (c) **Miscellaneous**
  
- 18. Members and the Chairpersons may raise any other business under this agenda item.

**Agenda Item 12**

**Joint Summary of the Chairs**  
*(Jointly chaired)*

- 19. The elected Chairperson and the CEO/Chairperson will present a joint summary of the main discussions and conclusions of the meeting. Decisions approved by the Council during the meeting will be appended to the Chairs' joint summary.

**PROPOSED TIMETABLE FOR  
GEF COUNCIL MEETING, MAY 3 - 5, 1995**

**Wednesday, May 3**

*Morning session*

9:30am - 11:00am

- |                |   |
|----------------|---|
| Agenda Item 1. | Opening of meeting  |
| Agenda Item 2. | Election of a Chairperson   |
| Agenda Item 3. | Adoption of the agenda  |
| Agenda Item 4. | Statements on behalf of Biological Diversity and Climate Change Conventions followed by questions and answers |

11:00am - 1:00pm

- |                |  |
|----------------|--|
| Agenda Item 5. | Monitoring and Evaluation Policy for the GEF |
|----------------|--|

*Afternoon session*

2:30pm - 4:00pm<sup>1</sup>

- |                |  |
|----------------|--|
| Agenda Item 7. | Work Program proposed for Council approval |
|----------------|--|

**Thursday, May 4**

*Morning session*

9:00am - 1:00pm

*(Executive Session)*

- |               |   |
|---------------|---|
| Agenda Item 6 | (a) Administrative Budget of the GEF for 1995 and two-year business plan  |
|               | (b) Administrative costs, overhead and other management costs of GEF-financed projects executed by UN specialized agencies. |

*Afternoon session*

2:30pm - 5:00pm

- |                |  |
|----------------|--|
| Agenda Item 8. | GEF Policy on Incremental Costs Modalities |
|----------------|--|

5:30pm - 7:00pm

- |                |                   |
|----------------|-------------------|
| Agenda Item 9. | GEF Project Cycle |
|----------------|-------------------|

---

<sup>1</sup> As announced previously, please note that there will be an operational strategy seminar which will take place at 4:30 p.m. on Wednesday, May 3, to inform Members, Alternates and others attending the Council meeting of the work that is being undertaken to develop the operational strategy for the GEF. The seminar will take place in the H-Auditorium.

**Friday, May 5**

*Morning session*

9:00am - 10:00am	Agenda Item 9.	continued
10:00am - 11:00am	Agenda Item 10.	Arrangements with the Convention on Biological Diversity and the United Nations Framework Convention on Climate Change
11:00am - 1:00pm	Agenda Item 11.	Other business (a) Response to Convention to Combat Desertification (b) Effectiveness of GEF Trust Fund (c) Miscellaneous
2:30pm - 3:00pm	Agenda Item 12.	Joint Summary of the Chairs