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| **Request for Enabling Activity** | **GEF Portal Hover Tips (8/17/2018)** |
| Request for Biodiversity Enabling Activity (from pulldown menu) | [Eligible countries can request GEF funding for the preparation of National Biodiversity Strategies and Action Plan [ https://www.cbd.int/doc/training/nbsap/b1-train-intro-nbsap-revised-en.pdf] to the CBD, as well as national reporting obligations under the Cartagena Protocol and Nagoya Protocol](https://www.cbd.int/doc/training/nbsap/b1-train-intro-nbsap-revised-en.pdf) |
| Request for Climate Change Enabling Activity (from pulldown menu) | [Eligible countries can request GEF funding to finance activities related to the preparation of the National Communication report to the UNFCCC [https://www.thegef.org/sites/default/files/council-meeting-documents/c22\_inf16\_rev1\_5.pdf ];](https://www.thegef.org/sites/default/files/council-meeting-documents/c22_inf16_rev1_5.pdf) |
|  | [Technology Needs Assessment (TNA) [ https://www.thegef.org/content/technology-transfer-steps]; and Technology Action Plan (TAP)](https://www.thegef.org/content/technology-transfer-steps) |
|  | [the Biennial Update Report (BUR) [ https://www.thegef.org/sites/default/files/documents/GEF\_Policy\_Guidelines\_\_for\_the\_financing\_of\_\_Biennial\_update\_reports\_for\_Non-Annex\_1\_Parties.pdf];](https://www.thegef.org/sites/default/files/documents/GEF_Policy_Guidelines__for_the_financing_of__Biennial_update_reports_for_Non-Annex_1_Parties.pdf) |
|  | [the National Adaptation Plan of Action (NAPA) [ https://www.thegef.org/sites/default/files/council-meeting-documents/C.19.Inf\_.7\_NAPA\_5.pdf];](https://www.thegef.org/sites/default/files/council-meeting-documents/C.19.Inf_.7_NAPA_5.pdf) |
| Request for Land Degradation Enabling Activity (from pulldown menu) | [Eligible countries can request for GEF funding to finance activities related to alignment of National Action Program (NAP) with the UNCCD 10-year strategy [https://www.unccd.int/sites/default/files/sessions/documents/ICCD\_COP9\_2\_Add.1/2add1eng.pdf]](https://www.unccd.int/sites/default/files/sessions/documents/ICCD_COP9_2_Add.1/2add1eng.pdf) |
| Request for Chemicals and Waste Enabling Activity (from pulldown menu) | [Eligible countries can request GEF funding for the preparation of National Implementation Plan (NIP) on POPs [ https://www.thegef.org/sites/default/files/council-meeting-documents/C.39.Inf\_.5\_Guidelines\_for\_NIP.Final\_\_1.pdf] in support of the Stockholm Convention and to update their NIPs as the list of banned chemicals expand.](https://www.thegef.org/sites/default/files/council-meeting-documents/C.39.Inf_.5_Guidelines_for_NIP.Final__1.pdf) |
|  | [GEF resources may also support Minamata Initial Assessment (MIA) [https://www.thegef.org/sites/default/files/council-meeting-documents/GEF.C.45.Inf\_.05\_Initial\_Guidelines\_for\_Enabling\_Activities\_for\_the\_Minamata\_Convention\_on\_Mercury\_October\_8\_2013\_Final\_4.pdf](https://www.thegef.org/sites/default/files/council-meeting-documents/GEF.C.45.Inf_.05_Initial_Guidelines_for_Enabling_Activities_for_the_Minamata_Convention_on_Mercury_October_8_2013_Final_4.pdf) |
|  | []and for countries in which Artisanal and Small-scale Gold Mining (ASGM) [ https://wedocs.unep.org/bitstream/handle/20.500.11822/11371/National\_Action\_Plan\_draft\_guidance\_v12.pdf?sequence=1&isAllowed=y] is an issue](https://wedocs.unep.org/bitstream/handle/20.500.11822/11371/National_Action_Plan_draft_guidance_v12.pdf?sequence=1&isAllowed=y) |
| Type of Trust Fund:  GEF Trust Fund  Least Developed Countries Fund  Special Climate Change Fund  Multi-trust Fund  **Processing Type**  **Part I: Project Identifiers** | [Click link (https://www.thegef.org/documents/gef-programming-strategy-adaptation-climate-change-ldcf-sccf) to see LDCF eligibility criteria.](https://www.thegef.org/documents/gef-programming-strategy-adaptation-climate-change-ldcf-sccf)  Click link ( https://www.thegef.org/documents/gef-programming-strategy-adaptation-climate-change-ldcf-sccf) to see SCCF eligibility criteria.  This is for projects or programs that draw from more than one of the GEF trust funds.  Expedited: below 1 million dollars  Non-expedited: above one million dollars |
| Project Title: | Give a clear and descriptive title that highlights the main goals of the project. If the title changes after submission, refer to the old title and agency ID in the new submission |
| Country(ies): |  |
| GEF Agency(ies): |  |
| Project Executing Entity(s): |  |
| GEF Focal Area (s): |  |
| Type of Report(s): |  |
| GEF Project ID: | ID will be assigned and generated automatically when the project is officially submitted. |
| GEF Agency Project ID: | Enter your Agency’s internal project ID. |
| Submission Date: |  |
| Expected Implementation Start |  |
| Expected Completion Date |  |
| Expected Report Submission to Convention |  |
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| Table A. Focal Area Elements | [Select the relevant code(s) from the GEF 7 Focal Area/Non-Focal Area Dropdown Menu for Table A. Refer to the Programming Document for the Seventh Replenishment of the GEF Trust Fund for additional details.](https://www.thegef.org/sites/default/files/council-meeting-documents/EN_GEF.C.54.19.Rev_.03_Replenishment.pdf) |
|  |  |
| Table B. Project Description Summary | For additional entries, expand the table by adding more rows. |
| Project Management Cost | The Project Management Cost (PMC) is calculated as a percentage of the GEF grant. The PMC + the GEF grant equals the Total Project Cost. Note that for GEF Project Financing up to $2 million, PMC can be up to 10% of the GEF grant; above $2 million, PMC can be up to 5% of the GEF grant. PMC should be charged proportionately to focal areas based on the focal area project financing amount in Table D. For multi-trust fund projects, provide the total amount of PMC in table B, and indicate the split of PMC among the different trust funds. |
| C. Source of co-financing for the project by name and by type, if any | [Refer to the Updated Co-financing Policy (GEF/C.54/10/Rev.01). As necessary, expand the table for additional entries by creating more rows.](https://www.thegef.org/council-meeting-documents/updated-co-financing-policy) |
| Name of co-financier | Provide the name of co-financier if available |
| D. GEF financing resources requested by Agency, Country and programming of fund | [Refer to the Updating the System for Transparent Allocation of Resources (STAR) (GEF/C.54/03/Rev.01)to determine country allocations for biodiversity, climate change and land degradation focal areas. For additional entries, expand the table by creating more rows as needed.](https://www.thegef.org/council-meeting-documents/updating-system-transparent-allocation-resources-star) |
| Programming of Funds | If the FA is chosen as BD, CC, LD, or IW, leave the Programming of Funds blank.  If the FA is chosen as CW, choose from POPs, Mercury, ODS or SAICM. |
| Agency Fee | [Click [here] to see Annex 8 of the Guidelines on the Project and Program Cycle Policy on Agency Fees that define the revised fee structure to pay for the services provided by all GEF Partner Agencies that implement GEF projects.](https://www.thegef.org/documents/guidelines-project-and-program-cycle-policy) |
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| Part II. Enabling Activity Justification |  |
| A. . . Background and Context |  |
| B. . . Goals, Objectives and Activities |  |
| (provide link to "Stakeholders") | [Refer to the Policy on Stakeholder Engagement (https://www.thegef.org/sites/default/files/documents/EN\_GEF.C.53.05.Rev\_.01\_Stakeholder\_Policy\_3.pdf ) that sets out the core principles and mandatory requirements for stakeholders. If applicable, please provide information on the type of organizations and individuals that took part in the project identification phase. If there were no consultations, please explain the reasons why this was the case.](https://www.thegef.org/sites/default/files/documents/EN_GEF.C.53.05.Rev_.01_Stakeholder_Policy_3.pdf) |
| (provide link to "private sector") | <https://www.thegef.org/content/private-sector-engagement-focal-areas> |
| (provide link to "civil society organizations") | [Refer to the following link (https://www.thegef.org/documents/relations-ngos) for further guidance.](https://www.thegef.org/documents/relations-ngos) |
| (provide link to "indigenous peoples") | [For Indigenous Peoples, refer to the Principles and Guidelines document (https://www.thegef.org/sites/default/files/publications/Indigenous\_Peoples\_Principle\_EN.pdf).](https://www.thegef.org/sites/default/files/publications/Indigenous_Peoples_Principle_EN.pdf) |
| (provide link to "local communities") | [For Local Communities, refer to the Policy on Public Involvement (https://www.thegef.org/sites/default/files/documents/Public\_Involvement\_Policy-2012.pdf) in GEF projects.](https://www.thegef.org/sites/default/files/documents/Public_Involvement_Policy-2012.pdf) |
| (provide link to "gender equality and women's empowerment") | [Refer to the GEF Gender Implementation Strategy (GEF/C.54/06) that provides detail on the practical steps and required actions to implement the principles and mandatory requirements specified in the GEF Policy on Gender Equality.](https://www.thegef.org/council-meeting-documents/gef-gender-implementation-strategy) |
| C. ... Institutional Framework |  |
| D.... Cost Effectiveness (provide link to "Cost Effectiveness" | [In GEF project preparation and review, cost-effective analysis requires that a range of alternative paths to achieve a stated objective are considered and evaluated, with the most effective and least-cost approach being selected. Refer to the Cost Effectiveness in GEF Projects [https://www.thegef.org/sites/default/files/council-meeting-documents/C.25.11\_Cost\_Effectiveness\_0\_5.pdf ]](https://www.thegef.org/sites/default/files/council-meeting-documents/C.25.11_Cost_Effectiveness_0_5.pdf) |
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| E. . . Budgeted M&E Plan |  |
| F. . . Deviations from typical Cost Ranges |  |
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| Part III. Endorsement/Approval | To get a copy of the Operational Focal Point Endorsement Letter, click here [C:\Users\WB155260\OneDrive - WBG\Draft GEF7 Templates\OFP Endorsement Letter Template-July2018.doc ] |
| . . . Record of Endorsement | Has the project/program been endorsed by the country’s GEF Operational Focal Point and has the name and position been checked against the GEF data base? |
| . . . Convention Participation |  |