



Global Environment Facility

GEF/C.18/2/Rev.1
November 27, 2001

GEF Council
December 5-7, 2001
Agenda Item 3

ANNOTATED PROVISIONAL AGENDA

AGENDA ITEM 1.

OPENING OF THE MEETING

(CEO chairs)

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

AGENDA ITEM 2.

ELECTION OF A CHAIRPERSON

(CEO chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Jairo Montoya, the Member representing Brazil, Colombia and Ecuador.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 5, "Statement by the Chair of STAP"; agenda items 6, "Relations with Conventions", agenda item 8, "Directions for Corporate Business Plan FY03-05, agenda item 11, "Budget Related Issues", and agenda item 12, "Monitoring and Evaluation/Second Overall Performance Study of the GEF".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 7, "Proposed Designation of Land Degradation as a Focal Area"; agenda item 10 "Overall Structure, Processes and Procedures of the GEF", agenda item 13, "Other Business," and agenda item 14, "Joint Summary of the Chairs."
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

AGENDA ITEM 3.

ADOPTION OF THE AGENDA

(Elected Chairperson chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.18/1. *The Council is invited to **adopt** its agenda for the meeting.*

AGENDA ITEM 4.

REPORT ON DELIBERATIONS FOR REPLENISHMENT OF THE GEF TRUST FUND

(CEO chairs)

7. Since the last Council meeting, two meetings on the third replenishment of the GEF Trust Fund have been held. One was convened in Edinburgh, Scotland, on October 11-12, 2001. The Summary of the Co-Chairs of that meeting is available on the GEF Website, www.gefweb.org. Another meeting is scheduled to be convened just prior to the Council meeting on December 3-4. *The CEO will make an oral presentation to the Council on the deliberations of both meetings.*

AGENDA ITEM 5.

STATEMENT BY THE CHAIR OF STAP

(Elected Chairperson chairs)

8. The Chair of STAP has been invited to make a general statement to the Council on the work of STAP. An opportunity will be provided for Council Members to address questions to the Chair of STAP.
9. Council is also invited to consider the *Progress Report of the Executive Director of UNEP on the Reconstitution of STAP*, GEF/C.18/12, under this agenda item.

AGENDA ITEM 6.

RELATIONS WITH CONVENTIONS

(Elected Chairperson chairs)

- (a) *Statements on behalf of the United Nations Framework Convention on Climate Change, the Convention on Biological Diversity, and the Convention to Combat Desertification*

10. In accordance with paragraph 11 of the Rules of Procedure for the GEF Council, a representative of the United Nations Framework Convention on Climate Change and a representative of the Convention on Biological Diversity will be invited to make a general introductory statement to the Council. The representative of the Convention to Combat Desertification will also be invited to make a general statement. An opportunity will be provided after each statement for Council Members to address questions to the representative.
 - (b) *Council review of relations with conventions (Elected Chairperson chairs)*
11. Documents GEF/C.18/3 and GEF/C.18.3/Add.1 report on developments of interest to the GEF within the context of the Convention on Biological Diversity, the UN Framework Convention on Climate Change, and other international agreements. *The Council is invited to **review and comment upon the report.***

AGENDA ITEM 7.

NOTE ON THE PROPOSED DESIGNATION OF LAND DEGRADATION AS A FOCAL AREA *(Jointly chaired)*

12. At its meeting in May 2001, the Council agreed that the designation of land degradation (desertification and deforestation) as a GEF focal area should be pursued as a means for enhancing GEF support for the successful implementation of the UN Convention to Combat Desertification (CCD). The Council also requested the Secretariat, in collaboration with the Implementing Agencies, appropriate executing agencies, the Secretariat and the Global Mechanism of the CCD, to prepare a more detailed note elaborating upon the modalities for such designation for consideration by the Council in December 2001. Document GEF/C.18/4 is the note prepared by the Secretariat in consultation with those described above. *The Council is invited to review the document with a view to **approving the next steps** in its consideration of designating land degradation as a GEF focal area.*

AGENDA ITEM 8.

DIRECTIONS FOR CORPORATE BUSINESS PLAN FY03-05

(Elected Chairperson chairs)

13. Corporate business planning for FY03-05 is integrally linked with the resources to be made available for the third replenishment of the GEF Trust Fund. Since the negotiations for the third replenishment are on-going, it is not possible to present at this meeting a quantified corporate business plan for the next three fiscal years, as is the practice at the second regular Council meeting of each year. Document GEF/C.18/5 sets forth a strategic outline of the business plan for FY03-05, taking into account the programming documents and funding scenarios under consideration in the replenishment negotiations, together with findings and conclusions of the OPS2 draft report and proposals on the structure, processes and procedures of the GEF to be discussed under agenda items 10 and 12 of the meeting. This outline does not include any allocation of resources, since this will be dependent upon agreement on the GEF3 replenishment. A final business plan, with resource allocations, will be presented to the Council for its review and approval at its meeting in May 2002. *The Council is invited to review document GEF/C.18/5 with a view to **commenting and advising on the strategic directions** outlined in the paper so as to guide the preparation of a proposed business plan for consideration at the Council meeting in May 2002.*

AGENDA ITEM 9.

WORK PROGRAM

(CEO chairs)

14. Document GEF/C.18/6, *Work Program Submitted for Council Approval*, (this document includes a cover note together with project proposals), contains the proposed work program comprised of project proposals that have been developed by Implementing and executing agencies, reviewed by the GEF Operations Committee (GEFOP), and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming

issues associated with it. *The Council is invited to **review** the proposed work program with a view to approving it for further development.*

AGENDA ITEM 10.

OVERALL STRUCTURE, PROCESSES AND PROCEDURES OF THE GEF

(Jointly chaired)

15. At its meeting in May 2000, the Council agreed to the preparation of the Second Overall Performance Study of the GEF (OPS2), an independent evaluation. A draft report of OPS2, including the findings, conclusions, and recommendations of the independent evaluation team, will be reviewed by the Council under agenda item 12. In anticipation of the draft report of OPS2, the Council at its meeting in May 2001 requested “The Secretariat to prepare a paper for consideration at the next Council meeting, as well as at the next replenishment meeting, on the overall structure, processes and procedures of the GEF, taking into consideration the findings and conclusions of OPS2.”
16. Document GEF/C.18/10, *Note on the overall structure, processes and procedures of the GEF*, has been prepared by the Secretariat, in consultation with the Implementing Agencies, and takes into consideration the finding and conclusions of OPS2. It also takes into account the discussions at the replenishment meeting held in Edinburgh, Scotland, in October 2001 on the “Initial Note by the CEO on GEF Structure, Processes and Procedures” and additional input to the Secretariat by the World Bank and the other Implementing Agencies on that initial note. *The Council is invited to **review and comment on the proposals presented therein with a view to requesting the Secretariat, in consultation with the Implementing Agencies and the Trustee, to revise or further elaborate on the proposals in a revised note for consideration by the Council at its meeting in May 2002 with a view to facilitating discussion and agreement by the Council of recommendations to be presented to the Assembly in October 2002.***

AGENDA ITEM 11.

BUDGET RELATED ISSUES

(Elected Chairperson chairs)

17. When the implementation of a fee-based system of project administrative costs was approved by the Council in May 1999 it was agreed that the fee structure would be reviewed after three years of experience. This was deemed as allowing sufficient time to gain experience with the operation of a fee-based system, and based on lessons learned, to determine: (a) if a such a system should continue to be used; and (ii) whether the current fee structure should be revised. The current fiscal year is the third year of operation of the fee-based system. Document GEF/C.18/9 presents proposed terms of reference, describes the process for identifying a contractor and seeks approval of an associated budget for an independent review of the GEF fee-based system. *The Council is invited to review the document with a view to **approving the proposals** so as to allow for the contracting of the independent review.*
18. At its meeting in May 2001, the Council agreed that the Secretariat would prepare for the present meeting a more detailed breakdown of the FY02 corporate budget in order to provide the Council with an opportunity to provide guidance to the Secretariat for the preparation of the FY03 corporate budget. *Document GEF/C.18/10, A Proposal for the GEF annual Corporate Budget Reporting Cycle and Report Formats, seeks Council **review and approval** of an agreed cycle and consistent formats for report on the GEF annual corporate budget.*
19. At its meeting in May 2001, the GEF Council, after considering the proposals and recommendations resulting from the Capacity Development Initiative, requested the Secretariat to undertake further consultations on the proposed strategy and framework for GEF action for capacity building while providing assistance for the preparation of self assessments of capacity building needs in countries that request such assistance. The Council requested the GEF Secretariat to initiate implementation of the actions called for in its decision as early as possible, using the resources in the Secretariat corporate budget, and agreed that the Secretariat would submit to the Council at its December

meeting a request for the resources required to carry out the Council's decision. Document GEF/C.18/11 reports on the work as well as the resources required to carry out the Council's decision. *The Council is invited to **review the progress** that has been made and to **approve**, as part of the Secretariat's corporate budget for FY02, additional resources required to carry out the activities described in the document.*

AGENDA ITEM 12.

**MONITORING AND EVALUATION/SECOND OVERALL
PERFORMANCE STUDY OF THE GEF**
(Elected Chairperson chairs)

20. At its meeting in May 2000, the Council agreed to the preparation of the Second Overall Performance Study of the GEF (OPS2), an independent evaluation. A draft report of OPS2, including the findings, conclusions, and recommendations of the independent evaluation team, is presented to the Council as document GEF/C.18/7. *The Council is invited to **comment** on the report so that their views may be taken into account in the preparation of the final report.*
21. The Council's attention is also drawn to two information documents related to monitoring and evaluation: Document GEF/C.18/Inf. 4, *Review of Medium-Sized Projects*, and Document GEF/C.18/Inf.5, *Progress report on monitoring and evaluation activities.*

AGENDA ITEM 13.

OTHER BUSINESS
(Jointly chaired)

22. Members and the Chairpersons may raise any other business under this agenda item. *In particular, the Council's attention is drawn to the information papers before it.*

AGENDA ITEM 14.

JOINT SUMMARY OF THE CHAIRS
(Jointly chaired)

23. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

ANNEX A

LUNCH TIME EVENTS

We are pleased to inform you that the following lunchtime events have been scheduled during the Council meeting.

On Thursday, December 6, 2001, Mr. Klaus Topfer, Executive Director of UNEP, will discuss International Environmental Governance. This event will be organized in the dining room during the lunch break from 1:00 – 2:30 pm.

On Friday, December 7, 2001, the Bureau of the World Summit for Sustainable Development (WSSD) will join in an exchange of views with the GEF Council on the WSSD. This event will be organized in the dining room during the lunch break from 1:30-3:30 pm.

These events are shown on the attached timetable for the meeting.

ANNEX B

PROVISIONAL TIMETABLE

Wednesday, December 5

Morning session

| | | |
|---------------|--|---|
| 09:30 - 10:30 | Agenda Item 1 Agenda Item 2 Agenda Item 3 Agenda Item 4 | Opening of the Meeting Election of a Chairperson Adoption of agenda Report on replenishment of GEF Trust Fund |
| 10:30 - 11:00 | Agenda Item 5 | Statement by the Chair of STAP |
| 11:30 - 1:00 | Agenda Item 6 | Relations with conventions |

Afternoon session

| | | |
|-------------|---------------|---|
| 2:30 – 4:00 | Agenda Item 6 | Relations with Convention (Cont'd) |
| 4:00 – 6:00 | Agenda Item 7 | Proposed designation of land degradation as a focal area |

Thursday, December 6, 2001

Morning session

| | | |
|-------------|----------------|--------------------------------|
| 9:00 – 1:00 | Agenda Item 12 | Monitoring and evaluation/OPS2 |
|-------------|----------------|--------------------------------|

Afternoon session

| | | |
|-------------|----------------|---|
| 2:30 – 6:00 | Agenda Item 10 | Overall structure, processes and procedures of the GEF |
| | Agenda Item 8 | Directions for corporate business plan FY03-05 |

Friday, December 7, 2001

Morning session

| | | |
|--------------|----------------|-----------------------|
| 9:00 – 12:00 | Agenda Item 9 | Work Program |
| 12:00 – 1:00 | Agenda Item 11 | Budget related issues |
| 1:00 – 1:30 | Agenda Item 13 | Other business |

Afternoon

4:00 - 5:30

Agenda Item 14

Joint Summary of the Chairs