



Global Environment Facility

GEF/C.10/2
October 3, 1997

GEF Council
November 4-6, 1997

ANNOTATED PROVISIONAL AGENDA

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AGENDA ITEM 1

OPENING OF THE MEETING

(CEO chairs)

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

AGENDA ITEM 2

ELECTION OF A CHAIRPERSON

(CEO Chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson shall alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting, Mr. M. Mahmoud Ould El-Ghaouth, represents the constituency of Burkina Faso, Cape Verde, Chad, Guinea-Bissau, Mali, Mauritania, Niger, Senegal and the Gambia. This meeting's elected Chairperson will be nominated by the non-recipient Council Members.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 4, "Statements on behalf of Biological Diversity Convention and Climate Change Convention followed by questions and answers"; agenda item 8, "Corporate Business Plan FY99-01"; agenda item 9, "Monitoring and Evaluation"; agenda item 10, "Relations with conventions"; and agenda item 12, "Annual Report".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 13, "Other Business", and agenda item 14, "Joint Summary of the Chairs".
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

AGENDA ITEM 3

ADOPTION OF AGENDA
(Elected Chairperson chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.10/1. *The Council is invited to **adopt** its agenda for the meeting.*

AGENDA ITEM 4

STATEMENTS ON BEHALF OF BIOLOGICAL DIVERSITY CONVENTION AND CLIMATE CHANGE CONVENTION FOLLOWED BY QUESTIONS AND ANSWERS
(Elected Chairperson chairs)

7. In accordance with paragraph 11 of the Rules of Procedure for the GEF Council, a representative of the Convention on Biological Diversity and a representative of the United Nations Framework Convention on Climate Change have been invited to make a general introductory statement to the Council.
An opportunity will be provided after each statement for Council Members to address questions to the representative.

AGENDA ITEM 5

REPORT ON THE SECOND GEF REPLENISHMENT PROCESS
(CEO chairs)

8. In February 1997, the Council approved by mail a decision requesting the Trustee of the GEF Trust Fund, in cooperation with the CEO/Chairman of the Facility, to initiate replenishment of the Trust Fund in early 1997. The Council has before it as Document GEF/C.10/Inf.4 the Summaries of the First and Second Meetings of the second GEF Replenishment that were convened in May and September 1997, respectively. The CEO will respond to any questions that Council Members might wish to raise concerning the replenishment process.

AGENDA ITEM 6

STAP
(CEO chairs)

9. The Chairman of STAP will be invited to make a general statement to the Council on the work of

STAP. An opportunity will be provided for Council Members to address questions to the Chairman of STAP.

10. At its meeting in October 1996, the Council requested the GEF Secretariat to prepare for its review an issues paper addressing the experience of the Implementing Agencies in incorporating the work of STAP in their activities. This issue paper is before the Council for *review and comment* as document GEF/C.10/5.

11. UNEP has prepared a note for Council's information on the reconstitution of STAP (document GEF/C.10/Inf.9).

AGENDA ITEM 7

WORK PROGRAM

(CEO chairs)

12. Document GEF/C.10/3, *Work program proposed for Council approval*, presents a proposed work program comprised of project proposals that have been developed by the Implementing Agencies, reviewed by the GEF Operations Committee (GEFOP) and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it. *The Council is invited to review the proposed work program with a view to **approving** it for further development.*

AGENDA ITEM 8

CORPORATE BUSINESS PLAN FY 99-01

(Elected Chairperson chairs)

13. At its meeting in May 1995, the Council agreed that future GEF business plan/budget submissions should be based on a three-year planning cycle and one-year budget. Following this approach, at each October/November meeting of the Council, a three-year business plan is presented. Following the Council guidance received at the meeting, a detailed corporate budget is to be prepared for the coming fiscal year and presented for Council review and approval at its subsequent meeting (April/May).

14. Document GEF/C.10/4 presents the *GEF Corporate Business Plan FY99-01*. The Council is invited to **review and comment** upon the business plan and to **provide guidance** to the CEO on the preparation of the GEF corporate budget for FY99.
15. The Council also has before it for information, in document GEF/C.10/Inf.5, a report on GEF FY97 estimated end-year expenditures.

AGENDA ITEM 9

MONITORING AND EVALUATION

((Elected Chairperson chairs))

16. At its meeting in May 1997, the Council approved the work program and budget for the GEF monitoring and evaluation program for FY98. Among the activities approved were a Study of GEF's Overall Performance and a Study of GEF Project Lessons. These reports are under preparation for consideration by the Assembly in April 1998. Document GEF/C.10/6 is a progress report on the preparation of the evaluation studies, and includes a summary of their preliminary findings. *The Council is invited to review and comment upon the progress report.*

AGENDA ITEM 10

RELATIONS WITH CONVENTIONS

((Elected Chairperson chairs))

17. Document GEF/C.10/7, *Relations with Conventions*, reports on developments within the context of the Convention on Biological Diversity and the UN Framework Convention on Climate Change since the last review by the Council of matters arising from the conventions for which the GEF serves as the operator of the financial mechanism. *The Council is invited to review and comment upon the report.*

AGENDA ITEM 11

PREPARATIONS FOR GEF ASSEMBLY

(CEO chairs)

18. At its last meeting, the Council continued its deliberations on the organization of the first GEF Assembly. The Council also requested the Secretariat

to prepare a revised note on the scope and format of the Assembly, taking into account the Council's discussions, together with a provisional agenda and draft rules of procedure for the Assembly. The Secretariat was also requested to submit to the Council for its approval the proposed budget for the Assembly. Document GEF/C.10/8 elaborates upon the organization of the Assembly. It also presents in its annexes: a draft letter of notification, proposed procedures for accrediting NGOs, a proposed provisional agenda and provisional list of documents; draft rules of procedure; a proposed timetable; and a budget. *The Council is invited to **review** and comment on the note and its annexes. The Council is also invited to **approve** the proposed budget for the Assembly as an addendum to the GEF Corporate Budget for FY98..*

AGENDA ITEM 12

ANNUAL REPORT

(Elected Chairperson chairs)

19. Paragraph 31 of the *Instrument for the Establishment of the Restructured GEF* provides that "the Council shall approve an Annual Report on the activities of the GEF". Document GEF/C.10/9 is a draft Annual Report covering GEF activities in FY97. *The Council is invited to review and **approve** the Annual Report.*

AGENDA ITEM 13

OTHER BUSINESS

(Jointly chaired)

20. In addition to the documents referred to under the agenda items above, the Council has before it the following documents for information:

GEF/C.10/Inf.2 GEF Council Members,
Alternates and Constituencies

GEF/C.10/Inf.3 Status of Commitments and Pledges
to the GEF Trust Fund

GEF/C.10/Inf.6 Finance for GEF Projects that
have Incremental Domestic
Benefits

- GEF/C.10/Inf.7 Operational Response to the
Guidance of the Third Meeting of
the Conference of the Parties to
the Convention on Biological
Diversity
- GEF/C.10/Inf.8 Draft Operational Program 11,
Transport Energy
- GEF/C.10/Inf.10 GEF Small Grants Programme
Mid-term Report
- GEF/C.7/Inf.10 /Rev 1 Operational Guidelines for
Expedited Financing of Initial
Communications from Non-Annex 1
Parties to the U.N. Framework
Convention on Climate Change
- GEF/C.7/Inf.11/Rev 1 Operational Criteria for
Enabling Activities: Biodiversity

21. Members and the Chairpersons may raise any matter
discussed in these documents or any other business
under this agenda item.

AGENDA ITEM 14

JOINT SUMMARY OF THE CHAIRS

(Jointly chaired)

22. The elected Chairperson and the CEO/Chairperson
will present a joint summary of the main discussions
and conclusions of the meeting. Decisions approved
by the Council during the meeting will be appended
to the Chairs' joint summary.

**Proposed Timetable for
GEF Council Meeting
November 4-6, 1998**

Tuesday, November 4

Morning session

9:30 am - 11:00 am	Agenda item 1 Agenda item 2 Agenda item 3 Agenda item 4	Opening of the meeting Election of a Chairperson Adoption of the agenda Statements on behalf of Biological Diversity and Climate Change Conventions followed by questions and answers
11:00 am - 11:30 am	Agenda item 5	Report on the second GEF replenishment
11:30 am - 1:00 pm	Agenda item 7	Proposed work program

Afternoon session

2:30 pm - 4:30 pm	Agenda item 7	Proposed work program (continued)
4:30 pm - 6:30 pm	Agenda item 8	Corporate Business Plan

Wednesday, November 5

Morning session

9:00 am - 1:00 pm	Agenda item 11	Preparations for GEF Assembly
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Afternoon session

2:30 pm - 4:00 pm	Agenda item 9	Monitoring and evaluation
4:00 pm - 6:00 pm	Agenda item 6	STAP

Thursday, November 6

Morning session

9:00 am - 10:00 am

Agenda item 10

Relations with
conventions

10:00 am - 11:00 am

Agenda item 12

Annual Report

11:00 am - 12:00 pm

Agenda item 13

Other business

Afternoon session

3:30 pm - 5:30 pm

Agenda item 14

Joint summary of the
Chairs