



# Global Environment Facility

GEF/C.19/2  
April 19, 2002

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GEF Council  
May 15-17, 2002  
Agenda Item 3

## ANNOTATED PROVISIONAL AGENDA

**AGENDA ITEM 1.**

**OPENING OF THE MEETING**

*(CEO chairs)*

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

**AGENDA ITEM 2.**

**ELECTION OF A CHAIRPERSON**

*(CEO chairs)*

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Philippe Roch, the Member representing Azerbaijan, Kyrgystan, Tadjikistan, Switzerland, Turkmenistan and Uzbekistan.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 5, "STAP"; agenda items 6, "Relations with Conventions", agenda item 7, "Administrative Arrangements for new climate change funds", agenda item 10, "Preliminary Proposal for an Action Plan to respond to the recommendations of the second Overall Performance Study of the GEF", agenda item 11, "GEF Business Plan for FY03-05", agenda item 12, "Corporate budget FY03", and agenda item 15, "Monitoring and evaluation".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 16, "Other Business," and agenda item 17, "Joint Summary of the Chairs."
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

**AGENDA ITEM 3.**

**ADOPTION OF THE AGENDA**

*(Elected Chairperson chairs)*

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.19/1. *The Council is invited to **adopt** its agenda for the meeting.*

**AGENDA ITEM 4.**

**REPORT ON REPLENISHMENT OF THE GEF TRUST FUND**

*(CEO chairs)*

7. Since the last Council meeting, two meetings on the third replenishment of the GEF Trust Fund will have been held. One was convened in Paris, France, February 27-28, 2002. The Summary of the Co-Chairs of that meeting is available on the GEF Website, [www.gefweb.org](http://www.gefweb.org). Another meeting is scheduled to be convened just prior to the Council meeting on May 15-16. *The CEO will make an oral presentation to the Council on the deliberations of both meetings.*

**AGENDA ITEM 5.**

**STAP**

*(Elected Chairperson chairs)*

8. The Chair of STAP will be invited to make a general statement to the Council on the work of STAP and will introduce document GEF/C.19/Inf.9, *Proposals by STAP for Improving STAP's Efficiency*. An opportunity will be provided for Council Members to address questions to the Chair of STAP.
9. *Council is also invited to **consider and approve** the proposal of the Executive Director of UNEP on the Composition of STAP III, document GEF/C.19/3.*

**AGENDA ITEM 6.**

**RELATIONS WITH CONVENTIONS**

*(Elected Chairperson chairs)*

- (a) *Statements on behalf of the Convention on Biological Diversity, the United Nations Framework Convention on Climate Change, the Convention to Combat Desertification and the Stockholm Convention on Persistent Organic Pollutants*

10. Representatives of the Convention on Biological Diversity, the United Nations Framework Convention on Climate Change, the Convention to Combat Desertification and the Stockholm Convention on Persistent Organic Pollutants will be invited to make a short statement to the Council.
- (b) *Council review of relations with conventions (Elected Chairperson chairs)*
11. Documents GEF/C.19/5 and GEF/C.19/5/Add.1 report on developments of interest to the GEF within the context of the global environmental conventions. *The Council is invited to review and comment upon the report.*

#### **AGENDA ITEM 7.**

#### **ADMINISTRATIVE ARRANGEMENTS FOR NEW CLIMATE CHANGE FUNDS**

*(Elected Chairperson chairs)*

12. At its meeting in December 2001, the Council requested the GEF Secretariat to prepare, for review and approval at the next Council meeting, recommendations concerning arrangements necessary for administration of the two new Convention funds under the UNFCCC (the special climate change fund and the least developed countries fund) and proposing how the GEF might most effectively and efficiently implement the new funds, taking into account relevant decisions of the Conference of the Parties to the UNFCCC at its seventh session as well as views expressed by the Council. Document GEF/C.19/6 describes the arrangements to be made for these new funds and the Adaptation Fund. *The Council is invited to review the document with a view to **approving** the establishment of the new funds consistent with the proposed arrangements.*

#### **AGENDA ITEM 8.**

#### **WORK PROGRAM**

*(CEO chairs)*

13. Document GEF/C.19/7, *Work Program Submitted for Council Approval*, (this document includes a cover note together with the project proposals), contains the proposed work program comprised of project proposals that have been developed by Implementing and executing agencies, reviewed

by the GEF Operations Committee (GEFOP), and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it. *The Council is invited to review the proposed work program with a view to approving it for further development.*

**AGENDA ITEM 9.**

**OVERALL STRUCTURE, PROCESSES AND PROCEDURES OF THE GEF**  
*(CEO chairs)*

14. At its meeting in December 2002, the Council reviewed a document on the structure, processes and procedures of the GEF, and requested the Secretariat, in consultation with the Implementing Agencies, the Trustee and executing Agencies, to revise the proposals for consideration by the Council at its meeting in May 2002, taking into account the comments made by the Council and with a view to facilitating discussion and agreement by the Council as it prepares for the Assembly in October 2002.
15. The Council agreed that the proposals pertaining to strategic programming for maximizing results and impacts should be addressed in the GEF Business Plan for FY03-05 (see agenda item 11).
16. Document GEF/C.19/8 presents a matrix clarifying the roles and responsibilities of the GEF entities. Document GEF/C.19/8/Add.1 addresses administrative arrangements aimed at enhancing the functional independence and effectiveness of the GEF Secretariat. *The Council is invited to review and take note of the agreements on these issues among the GEF Secretariat, the Implementing Agencies and the Trustee.*

**AGENDA ITEM 10.**

**PRELIMINARY PROPOSAL FOR AN ACTION PLAN TO RESPOND TO THE RECOMMENDATIONS OF THE SECOND OVERALL PERFORMANCE STUDY OF THE GEF**  
*(Elected Chair chairs)*

17. At its meeting in December 2001, the Council requested the GEF Secretariat, in consultation with the Implementing Agencies, to prepare for Council review at its meeting in May 2002 a preliminary proposal for an action plan and timetable for responding to the recommendations of the Second Overall Performance and other evaluation reports as appropriate, taking into account comments made by the Council Members. Document GEF/C.19/9 proposes a preliminary action plan for Council's review. *The Council is invited to **review and comment** on the preliminary plan and to **request** the Secretariat, in consultation with the Implementing and Executing Agencies to take agreed follow-up action.*

#### **AGENDA ITEM 11.**

#### **GEF BUSINESS PLAN FOR FY03-05**

*(Elected Chairperson chairs)*

18. As noted in paragraph 15 above, the Council agreed at its last meeting that proposals pertaining to strategic programming for maximizing results and impacts of the GEF should be addressed in the GEF Business Plan for FY03-05. Document GEF/C.19/10 presents the GEF three year business plan. The plan develops more fully an approach for programming according to agreed strategic priorities in order to maximize the impacts and results from GEF-financed activities. The plan takes into account Convention guidance, country priorities, and available resources while providing greater predictability and transparency to the allocation of resources. *The Council is invited to **review and approve** the plan.*

#### **AGENDA ITEM 12.**

#### **CORPORATE BUDGET FY03**

*(Elected Chairperson chairs)*

19. The proposed Corporate Budget for FY03 is presented in document GEF/C.17/11. *The Council is invited to **review** the proposed budget with a view to **approving** it.*
20. The Council in December 2001, noting the suggestion of OPS2, requested the CEO to solicit independent advice regarding the management systems related to skills, staff, work program and coordination of the GEF Secretariat and, when appropriate,

advice as to improvements that may be made to such management systems to address the needs related to the roles and responsibilities that are being considered for the GEF Secretariat.

21. In response to this request, the Secretariat commissioned an independent study of the Capacity and Organizational Efficiency of the GEF Secretariat. This study is before the Council as document GEF/C.19/15. *The Council is invited to **review the study and to take appropriate action** in light of its recommendations.*

#### **AGENDA ITEM 13.**

##### **REVIEW OF FEE-BASED SYSTEM**

*(CEO chairs)*

22. When the fee-based system for project implementation services was approved by the Council in May 1999 it was agreed that the fee structure would be reviewed after three years of experience. In December 2001, the Council approved the terms of reference and budget for the preparation of an independent review of the fee-based system. The Consultant's report on its review is before the Council as document GEF/C.19/12. *The Council is invited to **review the document with a view to requesting the GEF Secretariat and the Implementing and Executing Agencies to take the necessary action** to respond to those recommendations in the report that receive Council support.*

#### **AGENDA ITEM 14.**

##### **SECOND GEF ASSEMBLY**

*(CEO chairs)*

23. Document GEF/C.19/13 presents information on the organization and management of the second GEF Assembly that is to be convened in Beijing, China, October 16-18, 2002. *The Council is invited to **review and comment** on the document, in particular the notification of the Assembly, the provisional agenda and proposed list of document, the proposed amendment to the Rules of Procedure for the Assembly, and procedures for accreditation of NGOs.*
24. Paragraph 34 of the Instrument provides for an amendment of the Instrument to be approved by consensus by the Assembly

upon the recommendation of the Council, after taking into account the views of the Implementing Agencies and the Trustee. An amendment shall become effective after adoption by the Implementing Agencies and the Trustee in accordance with their respective rules and procedural requirements.

25. At its meeting in December 2001, the Council requested the Secretariat to prepare proposed textual amendments to the Instrument for Council consideration with a view to the Council recommending approval of such amendments by the Assembly at its meeting in October 2002.
26. Document GEF/C.19/13 proposes amendments to the Convention with respect to designation of two new focal areas relating to land degradation and persistent organic pollutants as well as the availability of the GEF to serve as the financial mechanism for the Stockholm Convention on Persistent Organic Pollutants. *The Council is invited to **review** these proposals with a view to **recommending them for approval** to the Assembly.*
27. With regard to the designation of a new focal area related to persistent organic pollutants, the Council's attention is drawn to document GEF/C.19/Inf.4, *Note on the Technical Aspects of the Designation of a GEF Focal Area relating to Persistent Organic Pollutants.*

#### **AGENDA ITEM 15.**

#### **MONITORING AND EVALUATION**

*(Elected Chair chairs)*

28. In addition to its discussion of the action plan with regard to the recommendations of OPS2 (agenda item 10), the Council has before document GEF/C.17/Inf.6, *2001 Project Implementation Review*, which presents the results of the annual project implementation review. *The Council is invited to **review and comment** upon the conclusions and recommendations of this review.*

#### **AGENDA ITEM 16**

#### **OTHER BUSINESS**

*(Jointly chaired)*



29. Members and the Chairpersons may raise any other business under this agenda item. *In particular, the Council's attention is drawn to the information papers before it.*

**AGENDA ITEM 17.**

**JOINT SUMMARY OF THE CHAIRS**

*(Jointly chaired)*

30. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

## ANNEX A: PROVISIONAL TIMETABLE

### Wednesday, May 15, 2002

#### *Morning session*

09:30 - 10:30	Agenda Item 1 Agenda Item 2 Agenda Item 3 Agenda Item 4	Opening of the Meeting Election of a Chairperson Adoption of agenda Report on replenishment of GEF Trust Fund
10:30 - 12:00	Agenda Item 5	STAP
12:00 - 1:00	Agenda Item 6	Relations with conventions

#### *Afternoon session*

2:30 – 3:30	Agenda Item 7	Administrative arrangements for proposed climate change funds
3:30 – 5:30	Agenda Item 8	Work Program
5:30 – 6:30	Agenda Item 9	Overall structure, processes and procedures

### Thursday, May 16, 2002

#### *Morning session*

9:00 – 10:00	Agenda Item 9	Overall structure, processes and procedures
10:00 – 11:30	Agenda Item 10	Preliminary action plan and timetable
11:30 – 1:00	Agenda Item 11	GEF Business Plan

#### *Afternoon session*

2:30 – 4:00	Agenda Item 11	GEF Business Plan
4:00 – 6:00	Agenda Item 12	Corporate Budget (Executive Session)

### Friday, May 17, 2002

#### *Morning session*

9:00 – 11:00	Agenda Item 13	Review of fee-based system
11:00 – 12:30	Agenda Item 14	Second GEF Assembly
12:30 – 1:00	Agenda Item 15	Monitoring and evaluation
1:00 – 1:30	Agenda Item 16	Other business

#### *Afternoon session*

4:00 - 5:30

Agenda Item 17

Joint Summary of the Chairs