



GEF

Global Environment Facility

GEF/C.21/2
April 16, 2003

GEF Council
May 14-16, 2003

Agenda Item 3

ANNOTATED PROVISIONAL AGENDA

AGENDA ITEM 1.

OPENING OF THE MEETING

(CEO chairs)

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

AGENDA ITEM 2.

ELECTION OF A CHAIRPERSON

(CEO chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Adrian Davis, the Member representing the United Kingdom.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 4, "Appointment of the CEO/Chairperson of the Facility," agenda item 5, "STAP"; agenda items 6, "Relations with Conventions, agenda item 12, "Corporate budget FY04, and agenda item 14 "Monitoring and evaluation".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 15 "Other Business," and agenda item 16 "Joint Summary of the Chairs."
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

AGENDA ITEM 3.

ADOPTION OF THE AGENDA

(Elected Chairperson chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.21/1. *The Council is invited to **adopt** its agenda for the meeting.*

AGENDA ITEM 4.

APPOINTMENT OF THE CEO/CHAIRPERSON OF THE FACILITY
(Elected Chairperson chairs)

7. Paragraph 21 of the *Instrument for the Establishment of the Restructured GEF* provides that the “the CEO shall be appointed to serve for three years on a full-time basis by the Council on the joint recommendation of the Implementing Agencies. Such recommendation shall be made after consultation with the Council. The CEO may be reappointed by the Council.”
8. The Council agreed at its meeting in May 1997 that it should be informed at the preceding Council meeting of the impending conclusion of the term of the CEO, and the process of consultation with Council Members should be conducted at least two months before the Council meeting.
9. In a letter circulated to Members and Alternates on September 17, 2002, the CEO informed the Council that the term of the CEO/Chairperson of the Facility will expire on July 11, 2003, and that the Council will need to reach a decision concerning the position of the CEO at its meeting scheduled for May 14-16, 2003.
10. At its meeting in October 2002, the Council recalled the excellent formal and informal consultations that had been carried out for purposes of the previous appointment of the CEO and requested that a similar process be followed by the Implementing Agencies in their efforts to recommend a nominee for the position.
11. The joint recommendation of the Implementing Agencies concerning the appointment of the CEO/Chairman is before the Council in document GEF/C.21/3. *The Council is invited to **review** the recommendation and **appoint** the CEO.*

AGENDA ITEM 5.

STAP
(Elected Chairperson chairs)

12. The Chair of STAP will be invited to make a statement to the Council on the work of STAP. An opportunity will be

provided for Council Members to address questions to the Chair of STAP.

AGENDA ITEM 6.

RELATIONS WITH CONVENTIONS

(Elected Chairperson chairs)

- (a) *Statements on behalf of the Convention on Biological Diversity, the United Nations Framework Convention on Climate Change, the Convention to Combat Desertification and the Stockholm Convention on Persistent Organic Pollutants*

- 13. Representatives of the Convention on Biological Diversity, the United Nations Framework Convention on Climate Change, the Convention to Combat Desertification and the Stockholm Convention on Persistent Organic Pollutants will be invited to make a short statement to the Council.

- (b) *Council review of relations with conventions*

- 14. Document GEF/C.21/4 reports on developments of interest to the GEF within the context of the global environmental conventions. *The Council is invited to **review** and **comment** upon the report, and to **approve** a decision on follow-up action.*

- (c) *Council review of LDC Trust Fund*

- 15. Document GEF/C.21/5, *Operation of the LDC Trust Fund for Climate Change*, updates the Council on the progress that has been made in mobilizing resources for the LDC trust fund and in responding to the guidance of the Parties as to the activities to be financed by the funds. *The Council is invited to **review** this information and to **approve** the corporate budget and Implementing Agency fee for project management services proposed for the FY03-04 period.*

AGENDA ITEM 7.

OPERATIONAL PROGRAM FOR SUSTAINABLE LAND MANAGEMENT

(CEO chairs)

- 16. At its meeting in October 2002, the Council reviewed proposed elements of a GEF Operational Program for the Prevention and Control of Desertification and Deforestation

through Sustainable Land Management, and approved the elements, subject to comments made during the Council meeting and submitted in writing, as the basis for the preparation of an operational program. The Council requested the Secretariat to develop, in consultation with the Implementing Agencies, relevant Executing Agencies, and the Secretariats of the UN Convention to Combat Desertification and its Global Mechanism, a draft operational program on the basis of the revised elements.

17. Document GEF/C.21/6, *Draft Operational Program on Sustainable Land Management*, has been prepared on the basis of the elements approved by the Council and taking into account further consultations with the Council, the Implementing and Executing Agencies, and the Secretariats of the UN Convention to Combat Desertification and its Global Mechanism, and the GEF-NGO network. *The Council is invited to **review** and **approve** the Operational Program.*

AGENDA ITEM 8.

WORK PROGRAM

(CEO chairs)

18. Document GEF/C.21/7, *Work Program Submitted for Council Approval*, (this document includes a cover note together with the project proposals), contains the proposed work program comprised of project proposals that have been developed by Implementing and Executing Agencies, reviewed by the GEF Operations Committee (GEFOP), and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it. *The Council is invited to **review** the proposed work program with a view to **approving** it for further development.*

AGENDA ITEM 9.

PROGRAMMING RESOURCES FOR ENHANCED PERFORMANCE AND RESULTS AT THE COUNTRY LEVEL

(CEO chairs)

19. In the Policy Recommendations agreed as part of the Third Replenishment the GEF Secretariat was requested “to work with the Council to establish a system for allocating scarce GEF resources within and among focal areas with a view to maximizing the impact of these resources on global

environmental improvements and promoting sound environmental policies and practices worldwide. The system should establish a framework of allocation to global environmental priorities and to countries based on performance. Such a system would provide for varied levels and types of support to countries based on transparent assessments of those elements of country capacity, policies and practices most applicable to successful implementation of GEF projects. This system should ensure that all member countries can be informed as to how allocation decisions are made.”

20. Document GEF/C.21/8 presents a proposal for programming resources for enhanced performance and results at the country level. The proposal has been prepared in consultation with the Council and the Implementing Agencies. *The Council is invited to **review** and **approve** the proposal.*

AGENDA ITEM 10.

GEF BUSINESS PLAN FY04-06 *(CEO chairs)*

21. The GEF Business Plan is a rolling three-year plan of operations based on the mandate of the GEF derived from: (i) the GEF Instrument; (ii) the various global environmental conventions; and (iii) decisions and policy directions of the GEF Council. The Business Plan is usually reviewed and approved by the Council during its second meeting of the year and sets the stage for review and approval of the annual GEF Corporate Budget presented to the Council at its first meeting the following year.
22. The Second Overall Performance Study (OPS2), and the Policy Recommendations of the Third Replenishment recommended that the GEF undertake strategic business planning to enhance impacts of GEF-supported activities. The last Business Plan, for the period FY03-05, was reviewed by the Council at the May 2002 meeting. Given that the framework for strategic planning was linked to several issues then under discussion at the Council and the replenishment process, the Council requested that a revised plan be submitted for review at the May 2003 meeting.

23. The Council has before it document GEF/C.21/9, *GEF Business Plan FY04-06*. This Business Plan focuses mainly on the newly proposed framework for strategic business planning in the GEF, while also briefly describing the status of other activities. After Council review and approval of this business plan, in particular the strategic planning framework, it is proposed that a Business Plan for FY05-07 be presented to the Council for review and approval at the November 2003 meeting. This will bring the Business Plan back to its previous place in the GEF planning cycle to precede the preparation of the Corporate Budget for May 2004.
24. *The Council is invited to **review** and **approve** the GEF Business Plan FY04-06.*

AGENDA ITEM 11.

REVIEW OF FEE-BASED SYSTEM
(CEO chairs)

25. At its meeting in May 2002, the Council reviewed an independent review of the fee-based system, and taking note of the findings and recommendations of the review, requested the GEF Secretariat, in consultation with the Implementing and Executing Agencies, to prepare a revised paper and proposals for improving the fee structure.
26. At its meeting in October 2002, the Council reviewed an Interim Report on a Revision of the Fee Structure, and requested the Secretariat, in consultation with the Implementing and Executing Agencies, to prepare a proposal for a revised fee structure for Council review and approval.
27. *Document GEF/C.21/10, A Proposal for a Revised Fee Structure, is presented to the Council for its **review** and **approval**.*

AGENDA ITEM 12.

CORPORATE BUDGET FY04
(Elected Chairperson chairs)

28. The proposed Corporate Budget for FY04 is presented in document GEF/C.21/11. *The Council is invited to **review** the proposed budget with a view to **approving** it.*

AGENDA ITEM 13.

COFINANCING
(CEO chairs)

29. In May 2001, Council requested that a note on cofinancing of GEF projects be prepared by the Secretariat. In the Policy Recommendations agreed as part of the Third Replenishment, it was also recommended that a cofinancing policy be prepared. An initial paper was reviewed by the Council at its meeting in October 2002. Council requested the Secretariat to revise the paper taking into account the comments made and to resubmit the revised paper. *Document GEF/C.20/6/Rev.1 is presented to the Council for its **review and approval.***

AGENDA ITEM 14.

MONITORING AND EVALUATION
(Elected Chairperson chairs)

30. At its meeting in October 2002, the Council reviewed terms of reference for an independent monitoring and evaluation unit, taking into account the recommendation emerging from the third replenishment of the GEF that a high priority be placed on strengthening the monitoring and evaluation of GEF projects. Participants recommended that the roles and responsibilities for monitoring and evaluation among the GEF Monitoring and Evaluation Unit, the Secretariat and the Implementing and Executing Agencies be reviewed by Council together with recommendations aimed at developing a partnership approach to monitoring and evaluation responsibilities in order to increase complementarity.
31. Document GEF/C.21/12, *Terms of Reference for an Independent Monitoring and Evaluation Unit*, has been prepared taking into account the comments made by the Council at its meeting in October 2002. *The Council is invited to **review and approve** the terms of reference of an independent monitoring and evaluation unit.*
32. Document GEF/C.21/13, *Monitoring and Evaluation Work Plan for FY03-06*, proposes activities to be undertaken by the unit consistent with the proposed terms of reference and the recommendations of the Second GEF Assembly, the second overall performance study of the GEF, and the third replenishment process. *The Council is invited to **review and***

approve the FY03-06 work plan and the budget necessary to support the proposed activities.

AGENDA ITEM 15.

OTHER BUSINESS

(Jointly chaired)

33. Members and the Chairpersons may raise any other business under this agenda item. *In particular, the Council's attention is drawn to the information papers before it.*

AGENDA ITEM 16

JOINT SUMMARY OF THE CHAIRS

(Jointly chaired)

34. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

ANNEX A: PROVISIONAL TIMETABLE

Wednesday, May 14, 2003

Morning session

09:30 - 10:30	Agenda Item 1 Agenda Item 2 Agenda Item 3 Agenda Item 4	Opening of the Meeting Election of a Chairperson Adoption of agenda Appointment of the CEO
10:30 - 11:00	Agenda Item 5	Statement by the Chair of STAP
11:00 – 1:00	Agenda Item 6	Relations with conventions

Afternoon session

2:30 – 4:00	Agenda Item 7	Operational Program for Sustainable Land Management
4:00 – 6:30	Agenda Item 8	Work Program

Thursday, May 15, 2003

Morning session

9:00 – 11:00	Agenda Item 9	Programming Resources for Enhanced Performance
11:00 – 1:00	Agenda Item 10	Business Plan

Afternoon session

2:30 – 4:00	Agenda Item 11	Fee-based system
4:00 – 6:00	Agenda Item 12	Corporate Budget (Executive Session)

Friday, May 16, 2003

Morning session

9:00 – 10:30	Agenda Item 13	Cofinancing
10:30 – 12:30	Agenda Item 14	Monitoring and evaluation
12:30 – 1:00	Agenda Item 15	Other business

Afternoon session

4:00 - 5:30	Agenda Item 16	Joint Summary of the Chairs
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