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GEF/C.22/2/Rev.1
November 17, 2003

GEF Council
November 19-21, 2003

Agenda Item 3

Annotated Provisional Agenda

Agenda Item 1. Opening of the meeting
(CEO chairs)

The meeting will be opened by Leonard Good, CEO/Chairperson of the Facility.

Agenda Item 2. Election of a Chairperson
(CEO chairs)

In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Minister Imeh T. Okopido, the Member representing Benin, Cote d´Ivoire, Ghana, Guinea, Nigeria, Sierra Leone and Togo.

Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda," agenda item 4, "Statement by the Chair of STAP," Agenda item 6, "Appointment of the Independent M&E Coordinator," agenda item 7, "Relations with Conventions", agenda item 10, "Action Plan to respond to recommendations for improving GEF's performance," agenda item 12, "Monitoring and Evaluation," agenda item 13, "Third Study of GEF's Overall Performance," agenda item 16, "Note on Collaboration with the CSD," and agenda item 17, "Initial Proposals to enhance the process for selecting the CEO/Chairman of the Facility."

The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 19, "Other Business," and agenda item 20, "Joint Summary of the Chairs."

The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

Agenda Item 3. Adoption of the agenda
(Elected Chairperson chairs)

A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.22/1/Rev.2. The Council is invited to adopt its agenda for the

meeting.

Agenda Item 4. Statement by the Chair of STAP
(Elected Chairperson chairs)

The Chair of STAP will be invited to make a statement to the Council on the work of STAP. An opportunity will be provided for Council Members to address questions to the Chair of STAP.

Agenda Item 5 Participation of Council Members in Council Meetings
(Jointly chaired)

This item was added to the provisional agenda at the request of a Council Member, in accordance with paragraph 25 of the Rules of Procedure for the GEF Council. In its discussion of this item, the Council is invited to take into account document GEF/C.22/Inf.15/Rev.1, Participation of Council Members in Council Meetings, which contains a memorandum from the Legal Office of the World Bank on the visa status of GEF Council Members and the requirements of the Instrument regarding the location of GEF Council meetings. A letter from the Council Member representing the constituency of Antigua and Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St. Kitts and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, and Trinidad and Tobago has also been circulated to Council Members and Alternates.

Agenda Item 6. Appointment of Independent M&E Coordinator
(Elected Chairperson chairs)

In July 2003, the Council approved the terms of reference for an independent monitoring and evaluation unit and requested the CEO to initiate an open and transparent recruitment process for the Director of the Monitoring and Evaluation Unit with a view to proposing to the Council at its November meeting a candidate for appointment to the position.

On August 26, the CEO informed the Council of the process that would be followed with a view to identifying a candidate for consideration by the Council. This process is underway, and the CEO has circulated an information note on the appointment of the Monitoring and Evaluation Coordinator, document GEF/C.22/Inf.18, Status Report on the Process for Appointing a Director of the Monitoring and Evaluation Unit.

The Council is invited to review the proposal and to take note of the progress that has been made towards the appointment of the Monitoring and Evaluation Coordinator.

Agenda Item 7. Relations with Conventions
(Elected Chairperson chairs)

(a) Statements on behalf of the Convention on Biological Diversity, the United Nations Framework Convention on Climate Change, the United Nations Convention to Combat Desertification and the Stockholm Convention on Persistent Organic Pollutants

Representatives of the Convention on Biological Diversity, the United Nations Framework Convention on Climate Change, the United Nations Convention to Combat Desertification and the Stockholm Convention on Persistent Organic Pollutants will be invited to make a short statement to the Council.

(b) Council review of relations with conventions

Document GEF/C.22/4/Rev.2 reports on developments of interest to the GEF within the context

of the global environmental conventions. The Council is invited to review and comment upon the report, and to approve a decision on follow-up action.

Agenda item 8. Work Program
(CEO chairs)

Document GEF/C.22/5, Work Program, (this document includes a cover note together with the project proposals), contains the proposed work program comprised of project proposals that have been developed by Implementing and Executing Agencies, reviewed by the GEF Operations Committee (GEFOP), and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it. The Council is invited to review the proposed work program with a view to approving it for further development.

Agenda item 9. GEF Business Plan FY05-07
(CEO chairs)

Document GEF/C.22/11, GEF Business Plan FY05-07, presents the corporate business plan. The GEF Business Plan is a rolling three-year plan of operations based on the mandate of the GEF derived from: (a) the GEF Instrument; (b) the various global environmental conventions; and (c) decisions and policy directions of the GEF Council. The Business Plan is usually reviewed and approved by the Council during its second meeting of the year and sets the stage for review and approval of the annual GEF Corporate Budget presented to the Council at its first meeting the following year.

The most recent Business Plan, for the period FY04-06, was reviewed by the Council at the May 2003 meeting.

The Council is invited to review and take note of the GEF Business Plan FY05-07.

Agenda Item 10. Action Plan
(Elected Chairperson chairs)

At its meeting in May 2003, the Council reviewed document GEF/C.21/4, Action Plan to respond to the recommendations of the Second GEF Assembly, the Policy Recommendations of the Third Replenishment, the Second Overall Performance Study of the GEF and the World Summit on Sustainable Development. The Council requested the Secretariat to revise the action plan on the basis of its comments and present it for Council review at its meeting in November 2003. Council Members were invited to submit written comments on the Action Plan to the Secretariat by June 30, 2003.

Document GEF/C.22/7 presents a revised Action Plan for review, comment and approval by the Council.

Agenda item 11. Strategic Approach to Enhance Capacity Building
(CEO chairs)

In May 1999, the GEF Council, aware of the growing importance being assigned by the conventions to capacity building as well as the fragmentation of efforts to address this need, approved the 18-month Capacity Development Initiative (CDI) as a strategic partnership between the GEF Secretariat and UNDP for the preparation of a comprehensive approach for developing the capacities needed at the country level to meet the challenges of global environmental action. The Council took note of the proposed strategic elements and framework

and requested the GEF Secretariat to consult further with the Conventions and intergovernmental and non-governmental organizations participating in capacity building activities related to the global environment and sustainable development.
The findings of the CDI and the actions proposed were presented to the GEF Council in May 2001 (Elements of strategic collaboration and a framework for GEF action for capacity building for the global environment, GEF/C.17/Rev.1, May 2001). At that time, the Council requested the GEF Secretariat to present to the Council a revised framework for GEF action that took into account the views expressed by the Conferences of the Parties to the conventions and others consulted as well as lessons emerging from national assessments of capacity needs.
The GEF Secretariat, in consultation with the Implementing Agencies, has prepared a Strategic Approach to Enhancing Capacity Building in the GEF, document GEF/C.22/8.
The Council is invited to review and approve the strategic approach and to agree on follow-up actions to implement it.

Agenda item 12. Progress of the Monitoring and Evaluation Unit
(Elected Chairperson chairs)

Document GEF/C.22/9, Progress Report of the Monitoring and Evaluation Unit, prepared by the GEF Monitoring and Evaluation Unit, provides an overview of activities carried out by the GEF M&E unit since the last Council meeting in May 2003. It also offers further information on issues addressed at the May 2003 Council related to the Annual Project Performance Report.
The Council is invited to review and comment on the report.

Agenda item 13. Third Study of GEF's Overall Performance
(Elected Chairperson chairs)

At its meeting in May 2003, the GEF Council approved the work program for the GEF Monitoring and Evaluation Unit for FY03-06, which includes a proposed timeline for the implementation of the Third Overall Performance Study (OPS3) of the GEF. Document GEF/C.22/10, prepared by the GEF Monitoring and Evaluation Unit, sets forth an evaluative framework for OPS 3 with a corresponding timetable and budget.
The approach presented in this paper is based on lessons from previous performance studies as well as comments by Council Members, including the request that the OPS3 report should be ready in advance of the replenishment process. It is thus proposed that OPS3 will be completed by mid-2005 and preceded by three in-depth focal area studies on biodiversity, climate change and international waters.
The Council is invited to review the proposals presented in the document with a view to their approval.

Agenda item 14. Performance Based Framework
(CEO chairs)

During its October 2002 meeting held in Beijing, Council endorsed the Policy Recommendations of the Third Replenishment. At the May 2003 meeting, the Council discussed GEF/C.21/8, Issues Note: A Framework for Programming Resources for Enhanced Performance and Results at the Country Level, and requested "the GEF Secretariat to establish and chair a working group of technical experts to prepare elements of a framework for GEF performance-based allocations for Council review and approval." The working group was requested to present its report to the Council for review and comment at the November 2003 meeting.

Based on nominations received from Council Members, and other experts identified by the Secretariat, the CEO constituted a Technical Working Group in July 2003. The Working Group began its work in mid-July and circulated a first draft report for comment to Council Members in September. The Working Group met to review and discuss the feedback received from Council Members and debated on ways to move forward on the development of a Performance-based Framework. Document GEF/C.22/11, Performance-based Framework for Allocation of GEF Resources, reflects the discussions of the Working Group and presents its proposals to the Council.

The Council is invited to review the report of the working group and to consider its proposals on how to advance the work towards developing a performance-based framework for allocation of GEF resources.

Agenda item 15. Review of Experience with Executing Agencies
(CEO chairs)

The GEF Council initiated the policy of Expanded Opportunities in May 1999 with the aim of advancing the operational objectives of the GEF by increasing its capacity to prepare, implement, and mobilize resources for global environmental projects. Over the past four years, seven new agencies have received Council approval to participate in GEF activities under the policy. At its meeting in May 2003, the Council requested the Secretariat to report on the experience that these new Executing Agencies have had working with the GEF Secretariat and the Implementing Agencies under the policy.

Document GEF/C.22/12, Review of Experience with Executing Agencies under Expanded Opportunities, has been prepared in response to the Council's request. Although the review is not intended as a detailed quantitative evaluation of the performance and impact of the policy of Expanded Opportunities, it provides a basis for improving the implementation of the policy.

The Council is invited to review the document and to approve the recommendations for improving the implementation of the policy.

Agenda Item 16. Note on Collaboration with the CSD
(Elected Chairperson chairs)

At its meeting in May 2003, the Council requested the Secretariat "to prepare for the Council meeting in November 2003 a note on how the GEF might respond to the invitation of the CSD for the GEF to participate in the work of CSD to follow-up the decisions of the WSSD." Document GEF/C.22/13 sets forth the Secretariat's proposals as to how the GEF may collaborate with the CSD in its future program and organization of work. The Council is invited to review and approve the proposals set forth in the document.

Agenda Item 17. Initial proposals to enhance the process for selecting CEO/Chairman of the Facility
(Elected Chairperson chairs)

At its meeting in May 2003, the Council noted that the process of selecting the CEO could be improved with a view to ensuring greater transparency and communication, more time for reflection and consultation within constituencies, and fuller consultation with all Council Members throughout the process. To this end, the Secretariat was requested to prepare a note for Council's review exploring options to enhance the process for selecting the CEO. The

Council also requested that an interim note should be presented for its review at its meeting in November 2003.

Document GEF/C.22/14 presents initial proposals prepared by the Secretariat to enhance the process for selection of the CEO/Chairman of the Facility. The Council is invited to review the note and to provide guidance to the Secretariat to assist it in preparing a revised proposal for the Council to consider at its meeting in May 2004.

In preparing the note, the Secretariat drew substantially on the note prepared by the Implementing Agencies entitled, GEF CEO/Chairperson Search Process, October 2002 to April 2003. The note provides a full accounting of the process that was followed from October 2002 to April 2003 to nominate a candidate for the position and offers a number of concluding observations as important lessons for the future. That note is set forth as an annex to Document GEF/C.22/14.

Agenda Item 18. Confirmation of Participants joining Constituency Groupings
(CEO chairs)

Pursuant to Annex E, paragraph 8, of the Instrument for the Establishment of the Restructured GEF, the Council is invited to confirm the constituency groupings described in document GEF/C.22/15 which include new Participants. The inclusion of the additional country Participants in the constituencies has been agreed to by the Participants in each of the respective constituency groupings.

Agenda Item 19. Other Business
(Jointly chaired)

Members and the Chairpersons may raise any other business under this agenda item. In particular, the Council's attention is drawn to the information papers before it.

Agenda Item 20. Joint Summary of the Chairs
(Jointly chaired)

The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

Annex A: Revised Provisional Timetable

Wednesday, November 19, 2003
Morning session

09:30 - 10:00	Agenda Item 1	Opening of the Meeting (CEO)
	Agenda Item 2	Election of a Chairperson (CEO)
	Agenda Item 3	Adoption of agenda (Elected Chair)
10:00 - 10:15	Agenda Item 4	Statement by the Chair of STAP (Elected Chair)
10:15 – 11:15	Agenda Item 5	Participation of Council Members (Jointly Chaired)

11:15 – 11:30	Agenda Item 6	Appointment of M&E Coordinator (Elected Chair)
11:30 – 1:00	Agenda Item 7	Relations with conventions (Elected Chair)
Afternoon session		
2:30 – 4:00	Agenda Item 8	Work Program(CEO)
4:00 – 5:30	Agenda Item 9	GEF Business Plan FY05-07 (CEO)
5:30 – 6:30	Agenda Item 10	Action Plan (Elected Chair)
Thursday, November 20, 2003		
Morning session		
9:00 – 10:30	Agenda Item 11	Strategy to Enhance Capacity Building (CEO)
10:30 – 1:00	Agenda Item 12	Monitoring and Evaluation (Elected Chair),
	Agenda Item 13	Initiating Memorandum and Budget for OPS3
Afternoon session		
2:30 – 6:30	Agenda Item 14	Performance Based Framework (CEO)
Friday, November 21, 2003		
Morning session		
9:00 – 10:00	Agenda Item 15	Review of Experience with Executing Agencies (CEO)
10:00 – 11:00	Agenda Item 17	Initial proposals regarding process for selecting CEO/Chairman of the Facility (Elected Chair)
11:00 – 11:30	Agenda Item 16	Collaboration with CSD (Elected)
11:30 – 11:45	Agenda Item 18	Confirmation of Participants joining constituency groupings (CEO)
11:45 – 12:30	Agenda Item 19	Other Business (Jointly Chaired)
Afternoon session		
4:00 - 5:30	Agenda Item 20	Joint Summary of the Chairs (Jointly Chaired)

Global Environment Facility

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