



Global Environment Facility

GEF/C.24/2
October 21, 2004

GEF Council
November 17-19, 2004

Agenda Item 3

ANNOTATED PROVISIONAL AGENDA

AGENDA ITEM 1.

OPENING OF THE MEETING

(CEO chairs)

1. The meeting will be opened by Leonard Good, CEO/Chairperson of the Facility.

AGENDA ITEM 2.

ELECTION OF A CHAIRPERSON

(CEO chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson will alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Jinkang Wu, the Alternate representing China.

3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda," agenda item 4, "Statement by the Chair of STAP," agenda item 5, "Statements by the Executive Secretaries of the Conventions," agenda item 6, "Monitoring and Evaluation", agenda item 7, "Verification of Replenishment Targets", agenda item 11, "Institutional Relations," and agenda item 15, "Process for Selecting the CEO/Chairman of the Facility".

4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 18, "Other Business," and agenda item 19, "Joint Summary of the Chairs."

5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions of the other items on the agenda.

AGENDA ITEM 3.

ADOPTION OF THE AGENDA

(Elected Chairperson chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.24/1/Rev.1. *The Council is invited to **adopt** the agenda for the meeting.*

AGENDA ITEM 4.

STATEMENT BY THE CHAIR OF STAP

(Elected Chairperson chairs)

7. The Chair of STAP will be invited to make a statement to the Council on the work of STAP. An opportunity will be provided for Council Members to address questions to the Chair of STAP.

AGENDA ITEM 5

STATEMENTS BY THE EXECUTIVE SECRETARIES OF THE CONVENTIONS

(Elected Chairperson chairs)

8. The Executive Secretaries of the Conventions will be invited to make statements to the Council. An opportunity will be provided for Council Members to address questions to the Executive Secretaries during a lunchtime panel discussion.

AGENDA ITEM 6.

MONITORING AND EVALUATION

(Elected Chairperson chairs)

(a) *Process for Monitoring and Evaluation Relations with Council and with Other Entities.*

9. At its meeting in May 2004, the Council requested the Monitoring and Evaluation Unit to develop for Council review procedures to clarify how the unit relates to the Council and how the unit will work with other entities in the GEF family. Document GEF/ME/C.24/1, *Elements for a new GEF Monitoring and Evaluation Policy*, prepared by the Office of Monitoring and Evaluation, proposes principles and elements for a new GEF monitoring and evaluation policy, building on the terms of reference for the office and existing initiatives to improve monitoring and evaluation in the GEF.

10. *The Council is invited to **review** and **comment** upon the proposals presented in the document and to **request** the Office of Monitoring and Evaluation to elaborate, in consultation with the GEF Secretariat and the Implementing Agencies where appropriate, a new GEF monitoring and evaluation policy.*

(b) (i) *Action Plan to Respond to Recommendations of the Project Performance Review*

11. Document GEF/ME/C.24/2, *Action plan to respond to recommendations of the 2003 Project Performance Report*, was prepared jointly by the GEF Secretariat, Implementing Agencies

and the Office of Monitoring and Evaluation. The proposed action plan provides details of the activities underway and/or being planned by the Office of Monitoring and Evaluation, the Secretariat, and the Implementing Agencies over the next two fiscal years to respond to the recommendations of the GEF Project Performance Report 2003.

12. *The Council is invited to **review** and **approve** the implementation of the proposed action plan.*

(b) (ii) Management Response to the Review of GEF's Engagement with the Private Sector

13. GEF/ME/C.24/6, *Management Response to the Review of GEF's Engagement with the Private Sector*, prepared by the GEF Secretariat and the Implementing Agencies, provides GEF management's response to the review conducted by the GEF Monitoring and Evaluation unit entitled, *GEF's Engagement with the Private Sector* (GEF/C.23/Inf.4). This review was distributed to the Council at its meeting in May 2004.

14. *The Council is requested to **take note** of the document and to **request** the Secretariat to articulate a private sector strategy taking into account the recommendations of the study identified in the management response and comments made by the Council at its meetings in May and November 2004.*

(c) Program Studies

15. Document GEF/ME/C.24/3, *Program Studies*, prepared by the Office of Monitoring and Evaluation, summarizes the three program studies prepared by the Office of Monitoring and Evaluation (see GEF/ME/C.24/Inf.1, *Program Study on Biodiversity*, GEF/ME/C.24/Inf.2, *Program Study on Climate Change*, and GEF/ME/C.24/Inf.3, *Program Study on International Waters*).

16. Document GEF/ME/C.24/7, *GEF Management Response to the Monitoring and Evaluation Focal Area Program Studies*, prepared by the GEF Secretariat and the Implementing Agencies, provides GEF management's response to the three program studies prepared by the Office of Monitoring and Evaluation.

17. *The Council is asked to **take note** of the two documents and the three program studies and to **invite** the OPS3 team to take the*

program studies and the management response into consideration in undertaking its work.

(d) OPS Inception Report

18. At its Council meeting in May 2004, the Council approved the Terms of Reference for the Third Overall Performance Study (OPS3). Document GEF/ME/C.24/4, *OPS3 Inception Report*, prepared by the independent evaluation team (IFC Consulting) is presented for review by the Council. *The Council is invited to **review and comment** on this report.*

(e) Four Year Work Plan

19. At its meeting in May 2004, the Council requested that the monitoring and evaluation unit prepare for Council's approval a four year rolling work plan, an annual work program and a budget. Document GEF/ME/C.24/5, *Four Year Work Plan and Budget of the Office of Monitoring and Evaluation*, prepared by the Office of Monitoring and Evaluation, presents a draft working plan as a first step towards establishing a fully developed four year plan. The paper establishes principles and presents a first outline of a four year plan.

20. *The Council is invited to **review** the document and **provide comments** to assist the Office of Monitoring and Evaluation in the further development of its four year plan and budget.*

AGENDA ITEM 7.

VERIFICATION OF REPLENISHMENT TARGETS

(Elected Chairperson chairs)

21. In making its contribution to the third replenishment of the GEF Trust Fund, the United States made a pledge of \$70 million contingent on the achievement of a number of performance measures. The achievement of such measures is to be determined by the Council on the basis of verification by the Office of Monitoring and Evaluation, and taking into account any unforeseen events or circumstances that may prevent their achievement.

22. The Secretariat has prepared document GEF/C.24/3, *Reporting on Performance Targets to be Achieved by Fall 2004*, which reports on the achievement of the performance measures. GEF/C.24/3/Add.1 presents a letter of verification prepared by the Office of Monitoring and Evaluation.

23. *The Council is invited to **review** the documents with a view to **determining** whether the GEF has achieved the performance measures, taking into account any unforeseen events or circumstance that may have prevented the achievement of the performance measures.*

AGENDA ITEM 8.

DECISION ON THE FOURTH REPLENISHMENT OF THE GEF TRUST FUND

(CEO chairs)

24. Document GEF/C.24/4, *Decision on the Fourth Replenishment of the GEF Trust Fund*, addresses the need to initiate negotiations on the fourth replenishment of the GEF Trust Fund.

25. *The Council is invited to **request** the Trustee, in cooperation with the CEO/Chairman of the Facility, to **initiate discussions** on the replenishment of the GEF Trust Fund with the convening of a planning meeting for the negotiations of the fourth replenishment of the GEF Trust Fund to be held in February/March 2005.*

AGENDA ITEM 9.

WORK PROGRAM

(CEO chairs)

26. Document GEF/C.24/5, *Work Program*, (this document includes a cover note together with the project proposals), contains the proposed work program comprised of project proposals that have been developed by Implementing and Executing Agencies, reviewed by the GEF Operations Committee (GEFOP), and recommended by the CEO for Council approval. The document also includes one project that is being resubmitted for Council discussion upon the request of four Council Members. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it.

27. *The Council is invited to **review** the proposed work program with a view to **approving** it for further development.*

AGENDA ITEM 10.

LAND DEGRADATION

(CEO chairs)

28. Document GEF /C.24/6, *Scope and Coherence of the Land Degradation Activities in the GEF*, prepared by the GEF

Secretariat, in collaboration with the Implementing Agencies, and the accompanying information document (GEF/C.24/Inf.6), respond to the Council's request at its May 2004 meeting for an analysis of the scope, implementation focus and coherence of GEF land degradation activities.

29. *The Council is invited to **review** and **endorse** the policies and direction presented in the paper.*

AGENDA ITEM 11.

INSTITUTIONAL RELATIONS *(Elected Chairperson chairs)*

30. Document GEF/C.24/7, *Institutional Relations*, reports on developments of interest to the GEF occurring since the GEF Council meeting in May 2004 within the context of the Convention on Biological Diversity (CBD), the UN Framework Convention on Climate Change (UNFCCC), the UN Convention to Combat Desertification (UNCCD), the Stockholm Convention on Persistent Organic Pollutants (the Stockholm Convention), and the Montreal Protocol on Substances that Deplete the Ozone Layer (the Montreal Protocol).

31. The document also covers GEF collaboration with the UN Commission on Sustainable Development (CSD).

32. *The Council is invited to **review** the report and to **take note** of the work that has been undertaken with the framework of the global environmental conventions and UNCSD.*

AGENDA ITEM 12.

RESOURCE ALLOCATION FRAMEWORK *(CEO chairs)*

33. At its meeting in May 2004, the Council requested the GEF Secretariat to convene a seminar in September 2004 on a resource allocation framework with a view to advancing the Council's work. In preparation for the seminar, the Secretariat prepared a document proposing options and simulations for such a framework that were discussed at the seminar.

34. Taking into account the views expressed at the seminar and subsequent written comments, the Secretariat prepared document GEF/C.24/8, *Resource Allocation Framework*. *The Council is **invited** to review the options presented in the document and to **agree** on next steps.*

AGENDA ITEM 13.

BUSINESS PLAN

(CEO chairs)

35. Document GEF/C.24/9/Rev.1, *Business Plan FY05-06*, presents the corporate business plan. In previous years, the business plan was a rolling three-year plan of operations. The GEF business plan has now been restructured to parallel the replenishment period for the GEF Trust Fund and be concomitant with the programming document prepared for each replenishment.

36. *The Council is invited to **review and take note** of the GEF Business Plan FY05-06 including the information on the performance in FY03-04 and the strategy for managing the pipeline of projects for the remainder of GEF-3 and into GEF-4.*

AGENDA ITEM 14.

AMENDMENTS TO THE INSTRUMENT

(CEO chairs)

37. Document GEF/C.24/10, *Proposed Amendments to the Instrument*, recommends amending the GEF Instrument to provide greater authority to the Council with respect to the timing and location of the Assembly and Council meetings.

38. *The Council is invited to **review** these proposals with a view to **recommending them for approval** by the Assembly.*

AGENDA ITEM 15.

PROCESS FOR SELECTING THE CEO/CHAIRMAN OF THE FACILITY

(Elected Chairperson chairs)

39. At its meeting in May 2003, the Council requested the Secretariat to prepare a note exploring means to enhance the process for selecting the CEO. The Council also requested that an interim note should be presented for its review at its meeting in November 2003.

40. At its meeting in November 2003, the Council reviewed *Initial Proposals for the Process of Selecting the CEO/Chairman of the Facility* (document GEF/C.22/14), and requested the Secretariat to prepare a revised proposal, on the basis of the discussions during the Council meeting, for its review and approval in May 2004. Consideration of this matter was deferred in May to the present Council meeting.

Document GEF/C.24/11, *Process for Selecting the CEO/Chairman of the Facility*, proposes steps to be followed in the CEO selection process. *The Council is invited to **review** and **approve** the proposed process for selecting the CEO/Chairperson of the Facility.*

AGENDA ITEM 16.

CLIMATE CHANGE FUNDS
(*CEO chairs*)

41. Document GEF/C.24/12, *Programming to Implement the Guidance for the Special Climate Change Fund Adopted by the Conference of the Parties to the United Nations Framework Convention on Climate Change at its Ninth Session*, outlines the programming guidance to be followed in preparing proposals for financing from the Special Climate Change Fund (SCCF) during an initial five year period. *The Council is invited to **review** and **endorse** the programming paper.*

42. Under the LDC Trust Fund, the GEF is currently assisting least developed countries to prepare national adaptation programs of action (NAPAs). (See document GEF/C.24/Inf.8, *Status Report on the Least Developed Countries Trust Fund for Climate Change*.) The GEF is now preparing programming guidelines for funding the implementation of NAPAs taking into account elements identified by the Conference of the Parties to the UN Framework Convention on Climate Change. Proposals for the guidelines are presented in document GEF/C.24/Inf.7.

AGENDA ITEM 17.

RECOMMENDATIONS OF THE WORKING GROUP ON MEDIUM-SIZED PROJECTS
(*CEO Chairs*)

43. Document GEF/C.24/13, *Proposals for Enhancing GEF Medium-sized Projects*, present proposals to expedite and streamline the processing of medium-sized projects. The proposals were prepared by a working group that was established to review the recommendations of the evaluation of MSP procedures that was carried out as a contribution to OPS2.

44. *The Council is invited to **review** and **approve** the proposals.*

AGENDA ITEM 18.

OTHER BUSINESS

(Jointly chaired)

45. Members and the Chairpersons may raise any other business under this agenda item. In particular, the Council's attention is drawn to the information papers before it.

AGENDA ITEM 19.

JOINT SUMMARY OF THE CHAIRS

(Jointly chaired)

46. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

ANNEX A: PROVISIONAL TIMETABLE

Wednesday, November 17, 2004

Morning Session

09:30 – 10:00	Agenda Item 1	Opening of the Meeting (CEO chairs)
	Agenda Item 2	Election of Chairperson (CEO chairs)
	Agenda Item 3	Adoption of agenda (Elected Chair)
10:00 – 10:15	Agenda Item 4	Statement by the Chair of STAP (Elected Chair)
10:15 –10:30	Agenda Item 5	Statements by the Executive Secretaries of the Conventions (Elected Chair)
10:30 – 12:00	Agenda Item 6	Monitoring and Evaluation (Elected Chair)
12:00 – 12:30	Agenda Item 7	Verification of Replenishment Targets (Elected Chair)
12:30 – 1:00	Agenda Item 8	Decision on the Fourth Replenishment of the GEF Trust Fund (CEO Chairs)

Lunch : Panel Discussion with Executive Secretaries of the Conventions

Afternoon Session

2:30 – 4:00	Agenda Item 9	Work Program (CEO chairs)
4:00 – 5:00	Agenda Item 10	Land Degradation (CEO chairs)
5:00 – 6:00	Agenda Item 11	Institutional Relations (Elected Chair)

Thursday, November 18, 2004

Morning Session

9:00 – 1:00	Agenda Item 12	Resource Allocation Framework (CEO Chairs)
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Afternoon session

2:30 – 4:00	Agenda Item 12	Resource Allocation Framework (continued)
4:00 - 5:00	Agenda Item 13	Business Plan (CEO chairs)
5:00 – 6:00	Agenda Item 14	Amendments to the Instrument (CEO Chairs)

Friday, November 19, 2004

Morning Session

9:00 – 10:00	Agenda Item 15	CEO Appointment process (Elected Chair)
10:00-11:00	Agenda Item 16	Climate Change Funds (CEO Chairs)
11:00 – 12:00	Agenda Item 17	Recommendations of the Working Group on Medium Sized projects (CEO Chairs)
12:30 – 1:00	Agenda Item 18	Other Business (Jointly Chaired)

Afternoon session

5:00 – 6:00	Agenda Item 19	Joint Summary of the Chairs (Jointly Chaired)
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