Seventh Replenishment of GEF Resources (GEF-7)  
October 3-5, 2017  
Addis Ababa  
Ethiopia  

Note on Logistics  

Schedule/Location  
The second meeting of the GEF-7 Replenishment will be held at Addis Ababa, Ethiopia on Wednesday, October 4 and Thursday, October 5, 2017 at:  

UN Economic Commission for Africa (UNECA)  
Conference Room 3  
Menelik II Ave.  
Addis Ababa, Ethiopia  
+251 11 5443140  

Registration  
Registration is required to attend the replenishment meeting. Registration and distribution of event badges will begin at 8:30 am on Wednesday, October 4, and the meeting will begin at 9:00 am. The venue of the registration will be at the Delegates Registration Bureau. Please present a valid identification with photo to receive your event badge.  

Events  

Tuesday, October 3, 2017 at 7:00 pm – Cultural Event and Dinner  
The Government of the Federal Democratic Republic of Ethiopia will host a cultural event and dinner for all participants at the Totot Traditional Restaurant (6 kilometers from Megenagna and around Jakros homes, Addis Ababa, Ethiopia). A bus will collect attendees at UNECA at 6:00 pm to bring them to the venue, and return attendees back to UNECA at 9:30 pm.  

To determine the number of passengers riding the bus, please confirm by 12:00 pm (GMT+3) on Monday, October 2, with Ms. Mariz Dugayo (mdugayo@worldbank.org) or Ms. Pansy Chinthar (pchinthar@worldbank.org) if you will be taking the bus.  

For those who wish to go directly to the venue, please arrange transport directly with your hotel.
Wednesday, October 4, 2017 – Heads of Delegation Cocktail Reception

The Embassy of the Netherlands is organizing a cocktail reception for Heads of Delegation. Details will be announced in Addis Ababa.

Thursday, October 5, 2017 at 7:00 pm – Cocktail Reception

Mr. Axel van Trotsenburg, Vice President, Development Finance, World Bank and Ms. Naoko Ishii, Chief Executive Officer and Chairperson, Global Environment Facility will host a cocktail reception for all participants at the Banquet Hall of the UN Economic Commission for Africa.

Lunch will be served for all participants on Wednesday, October 4 and Thursday, October 5, 2017 at the Banquet Hall.

Friday, October 6, 2017– Field Trip

Please see the field trip agenda for details of the field trip. In order to express interest in participating in the field trip, please return the form in the field trip agenda to Ms. Susan Waithaka, (swaithaka1@thegef.org) no later than Wednesday, September 20, 2017. Only persons who submit the form will be considered for participation. Places may be limited, so participation is not guaranteed, but will be confirmed as soon as possible after September 20.

Attendance Confirmation

Please confirm the attendance of your delegation by registering at this link, which is also available on the GEF Secretariat’s Events website:

https://wbwcfe.worldbank.org/gefmeetingregistration/

Please register your delegation with a new user ID (i.e., do not use the one from the first meeting). We would appreciate your registration to the meeting and the field trip by Wednesday, September 20, 2017.

Accommodation

Participants are responsible for making their own hotel bookings and settling their accommodation and other costs directly. Please see Attachment 1 for a list of hotels.

Visas

Securing visas is the sole responsibility of travellers. Should you require an invitation letter, please contact Ms. Mariz Dugayo (mdugayo@worldbank.org), or Ms. Pansy Chintha (pchintha@worldbank.org).

Focal Point and queries

For any queries with respect to the information contained in this logistics note please contact Ms. Mariz Dugayo (mdugayo@worldbank.org) or Ms. Pansy Chintha (pchintha@worldbank.org).

Other Information

Please see Attachment 2 for other useful logistics information.
List of Hotels

Sheraton Addis, A Luxury Collection Hotel
Kirkos Kifle Ketema, Kebele 16, Taitu St
Addis Ababa
Phone: +251 11 517 1717
Email: reservationsaddisethiopia@luxurycollection.com
Website: www.sheratonaddis.com
GEF-7 meeting reservation link: The Second Meeting of the GEF-7

Radisson Blu Hotel
Kazanchis Business District
Kirkos Subcity Kebela
Addis Ababa, 21555
Phone: +251 11 515 7600
Email: info.addisababa@radissonblu.com
Website: www.radissonblu.com/en/hotel-addisababa
GEF-7 meeting reservation link: World Bank group, the GEF 7 Replenishment - Second Meeting
Promotional Code: GEF7

Hilton Addis Ababa
Menelik Ii Avenue
Addis Ababa, 1164
Phone: +251 11 517 0000
Fax: +251 11 551 0064
Email: reservations.addisababa@hilton.com
GEF-7 meeting reservation link: http://eventsathilton.com/show/59ba2d8925ff7a318efd7810

Marriott Executive Apartments
African Avenue, Kebele 19
Woereda 01, Kirkos
Addis Ababa
Phone: +251 11 518 4600
Website: www.marriott.com/hotels/travel/adder-marriott-executive-apartments-addis-ababa/

Capital Hotel and Spa
22Mazzoria Haile G/Salassie Ave
Addis Ababa
Phone: +251 116 672 100 or +251 116 192 000
Email: info@capitalhotelandspa.com
Website: www.capitalhotelandspa.com/

Ramada Addis Ababa
Block No 14, #3 Woreda, Africa Avenue
Bole Road,
Addis Ababa 1000, Ethiopia
Phone: +251 11 639 2029
Email: info@ramadaaddis.com
Website: http://www.ramadaaddis.com/#gref
CLIMATE

Ethiopia has two main seasons. The dry season lasts from October through May, and the rainy season starts in late June and ends in September.

The average temperature in Addis Ababa in the month of October is characterized by daily highs around 71°F, rarely exceeding 76°F or dropping below 66°F.

ELECTRIC SUPPLY

Electric supply in Ethiopia is 220-240 volts, 50 cycles AC accessible via 13-amp, two-pin (Italian) socket. Outlets in Ethiopia generally accept two types of plugs:

![Three round pins arranged in a triangle](image)

![Two round pins](image)

CURRENCY

Ethiopian currency is denominated in “Birr” and “centimes”.

There is a branch of the Commercial Bank of Ethiopia in the ECA compound – located in the Rotunda. This Bank is open Monday – Friday, from 8:00 a.m. to 12:45 p.m. and from 2:00 p.m. 4:30 p.m. There is also an authorized exchange center (Forex) at the Sheraton Hotel and ATM machines for Visa/ MasterCard users at both the Sheraton and Hilton which will dispense money in Birr.

MOBILE PHONES

Participants are encouraged to come to Addis Ababa with their dual band mobile handsets (900/1800 MHZ). Ethiopian Telecommunication Company offers SIM Cards with pre-charged airtime. The total package which costs US$ 50 includes US$ 12 airtime. It takes approximately 2 days to have the Ethiopian Telecommunication Mobile Phone connected.

TRANSPORT

Participants are encouraged to arrange airport transfers with your hotel. Note that taxis do not accept credit cards.