

Seventh Replenishment of GEF Resources (GEF-7) January 23 – 25, 2018

**Brasília
Brazil**

Note on Logistics

Schedule/Location

The third meeting of the GEF-7 Replenishment will be held in Brasília, Brazil on Tuesday, **January 23 through Thursday, January 25, 2018** at:

**Itamaraty Palace
Sala San Tiago Dantas
Esplanada dos Ministérios
Bloco H, 70170-900 Brasília, Brazil**

Registration

Registration is required to attend the replenishment meetings. Registration and distribution of event badges will begin at 8:30 am on Tuesday, January 23, and the meeting will begin at 9:00 am. Please present a valid identification with photo at the security desk to gain entry to Itamaraty Palace. The venue of the meeting registration and distribution of event badges will be one level down by the entry to Sala San Tiago Dantas.

Events

Mr. Axel van Trotsenburg, Vice President, Development Finance, World Bank and Ms. Naoko Ishii, Chief Executive Officer and Chairperson, Global Environment Facility will host **dinner** for all participants at the Royal Tulip Hotel at the end of the first day of the meetings on **Tuesday, January 23, 2018 at 7:00 pm.** Buses will collect attendees from Itamaraty Palace to bring them to the venue, and return attendees back to their respective hotels at the end of the dinner.

Lunch will be served for all participants from Tuesday, January 23, through Thursday, January 25, 2018 at the hall outside Sala San Tiago Dantas.

A **cocktail reception** will be held for all participants on **Thursday, January 25, 2018** following the conclusion of the meetings at the gardens of the Itamaraty Palace.

Field Trip: Friday, January 26, 2018

The Government of Brazil is exploring two possible options for a field trip on January 26th. Option 1 is in the Amazon and would involve a flight and overnight stay. **In order to secure a space on Option 2, participants MUST inform Mr. William Ehlers and Mr. Ted Schreiber (wehlers@thegef.org; rschreiber@thegef.org) no later than January 3, 2018.** Option 2 is a fieldtrip in the vicinity of Brasilia.

Attendance Confirmation

Please confirm the attendance of your delegation to the replenishment meeting by registering at the online registration found in this link - <http://www.thegef.org/events/gef-7-replenishment>. This is available on the GEF Secretariat's website.

Please register your delegation with a **new** user ID (i.e., do not use the one from the first nor second meetings). We would appreciate your registration to the meetings and the field trip **by Monday, January 8, 2018**.

Accommodation

Participants are responsible for making their own hotel bookings and settling their accommodation and other costs directly. Please see *Attachment 1* for a list of hotels.

Visas

Securing visas is the sole responsibility of travellers. Should you require an invitation letter, please contact Ms. Mariz Dugayo (mdugayo@worldbank.org), or Ms. Maria Liberty Cardenas (lcardenas@worldbank.org).

Focal Point and Queries

For any queries with respect to the information contained in this logistics note please contact Ms. Mariz Dugayo (mdugayo@worldbank.org) or Ms. Maria Liberty Cardenas (lcardenas@worldbank.org).

Other Information

Please see *Attachment 2* for other useful logistics information.

List of Hotels

Carlton Hotel

Setor Hoteleiro Sul Quadra 5 Bloco G - Asa Sul, Brasília - DF, 70322-913, Brazil

Phone: +55 (61) 3224-8819

Email: carlton@carltonhotel.com.br / reserva@carltonhotel.com.br

Website: <http://www.carltonhotelbrasil.com.br/index.php/content/view/296/noticias.html>

Grand Bittar

Setor Hoteleiro Sul Q. 5 BL A - Brasília, Brasília (Distrito Federal) - DF, 70322-917, Brazil

Phone: +55 (61) 3704-5000

Email: grand@hoteisbittar.com.br

Website: https://hoteisbittar.com.br/grand_bittar/site/?lng=en

Kubitschek Plaza Hotel

SHN Quadra 2, Bloco E, Brasilia, 70702-904, Brazil

Phone: +55 (61) 3329-3333 / +55 (061) 3319-3543

Email: reservaskubitschek@plazabrasilia.com.br

Website: <http://www.kubitschek.com.br/>

Hotel Manhattan Plaza

SHN Quadra 2, Bloco A, Brasilia – DF, 70702-900, Brazil

Phone: +55 (61) 3319-3543

Email: reservasmanhattan@plazabrasilia.com.br

Website: <http://www.manhattan.com.br/>

Meliá Brasil 21

SHS - Quadra 06 Towers B, D & F, Brasilia, 70316000, Brazil

Phone: +55 (61) 3218-4700

Email: melia.brasil21@meliahotels.com.br

Website: <https://www.melia.com/en/hotels/brazil/brasilia/melia-brasil-21/index.html>

Grand Mercure Brasilia Eixo Monumental

SHN - Quadra 5, Bloco G, Brasilia, 70710300, Brazil

Phone: +55 (61) 3424-2000

Email: h3632-re@accor.com.br

Website: <https://www.accorhotels.com/gb/hotel-3632-grand-mercure-brasilia-eixo-monumental/index.shtml>

Naoum Hotel

Setor Hoteleiro Sul Qd. 03 Bloco J - Brasília, DF, 70322-905, Brazil

Phone: +55 (61) 3212-4555

Email: reservas.neb@naoumhoteis.com.br

Website: http://www.naoumhoteis.com.br/v2/NEB/paginas/template_en.php

Windsor Brasilia Hotel

SHN Q. 1 - Asa Norte, Brasília - DF, 70702-900, Brazil

Phone: +55 (61) 2195-1900

Email: reservas.brasilia@windsorhoteis.com.br

Website: <http://windsorhoteis.com/hotel/windsor-brasilia/?lang=en>

Windsor Plaza Brasilia

SHS Qd. 05 Bl. H – Cep 70322-912 Brasília/DF, Brazil

Phone: +55 (61) 3322-4545

Email: reservas.plazabrasilia@windsorhoteis.com.br

Website: <http://windsorhoteis.com/hotel/windsor-plaza-brasilia/?lang=en>

Other Information

CLIMATE

Brasilia has two distinct seasons: the rainy season, from October to April, and a dry season, from May to September. Average temperatures during the rainy season are a consistent 22 °C (72 °F). With 247.4 mm (9.7 in), January is the month with the highest rainfall of the year,

ELECTRIC SUPPLY

The electric current in Brasilia is 220 volts unless otherwise marked. Brazil has the following power socket:



CURRENCY

The Brazilian monetary unit is the Real (R\$).

MOBILE PHONES

Mobile phones from local providers and SIM cards are available at the Brasilia International Airport. SIM cards may also be purchased from local providers in most shopping malls in Brasilia.

TRANSPORT

Taxis are readily available at the airport, by hotels and flagged down from the street. Taxis are metered but not all accept credit cards. Uber and other taxi apps may also be used.

TIPPING

Ten percent (10%) typically is added to your bill in restaurants, bars and nightclubs but you may have it waived if the service is found unsatisfactory. Tipping is not expected for taxi services.

VACCINATIONS

It is recommended that participants check with your local Consulate or Embassy of Brazil whether yellow fever vaccination is required for your trip.