



GEF/A.1/2
March 2, 1998

GEF Assembly
New Delhi, India
April 1-3, 1998

ANNOTATED PROVISIONAL AGENDA

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AGENDA ITEM 1

OPENING SESSION

1. The Opening Session of the Assembly will be organized in collaboration with the host Government. It will include statements by a senior representative of the host government, the CEO/Chairman of the GEF, and the Heads of the Implementing Agencies.

AGENDA ITEM 2

ELECTION OF THE CHAIRPERSON OF THE ASSEMBLY

2. In accordance with rule 12 of the draft rules of procedure for the Assembly, the Assembly is to elect a Chair from among the Representatives attending the meeting.

AGENDA ITEM 3

ADOPTION OF THE RULES OF PROCEDURE

3. The Assembly should adopt rules of procedure to apply to the conduct of business by the Assembly. Document GEF/A.1/3 presents *draft Rules of Procedure for the Assembly of the Global Environment Facility*. These draft rules were prepared by the Secretariat and reviewed by the GEF Council. They are based on the *Rules of Procedure for the GEF Council*. The Assembly is invited to review and adopt its rules of procedure.

AGENDA ITEM 4

ELECTION OF THE VICE-CHAIRS

4. In accordance with rule 12 of the draft rules of procedure for the Assembly, the Assembly is to elect two vice-Chairs from among the Representatives attending the meeting. One vice-Chair is to be a Representative of a recipient country Participant, and one vice-Chair is to be a Representative of a non-recipient country Participant. The Chair and vice-Chairs of the Assembly are to constitute the Bureau of the meeting. The CEO is to serve as an ex-officio member of the Bureau.

5. The Assembly is invited to elect its two vice-Chairs.

AGENDA ITEM 5

ADOPTION OF AGENDA

6. A provisional agenda for consideration by the Assembly has been circulated to all Participants as document GEF/A.1/1. The Assembly is invited to adopt its agenda for the meeting.

AGENDA ITEM 6

ORGANIZATION OF WORK

7. The GEF Council, at its meeting in November 1997, recommended the organization of work that is reflected in the timetable annexed to this document. In accordance with this organization, all items on the agenda are to be dealt with in plenary which is to meet each of the three days of the Assembly. Opportunities for constituency meetings, panel presentations, workshops and smaller informal discussions have also been provided.

AGENDA ITEM 7

STATEMENTS BY THE REPRESENTATIVES OF CONVENTIONS, STAP, NGOs

8. Representatives of the global environment conventions that regularly attend the GEF Council meetings, the Chairman of STAP, and a representative of the non-governmental organizations accredited to the GEF Assembly, will be invited to address the plenary. A report prepared by STAP, *Highlights of the Work of STAP during GEF-1*, is before the Assembly as document GEF/A.1/4

AGENDA ITEM 8

OVERALL PERFORMANCE OF THE GEF AND LESSONS LEARNED

9. In accordance with paragraph 14 of the *Instrument for the Establishment of the Restructured GEF*, the Assembly is to review the general policies of the Facility and to review and evaluate the operation of the Facility on the basis of reports submitted by the Council. In order to assist the Assembly in its review, the Council requested that a performance evaluation of the GEF be undertaken by an independent team. The report of the

team, *Study of GEF's Overall Performance*, is before the Assembly as document GEF/A.1/5. A Senior Advisory Panel of experienced and knowledgeable persons was also appointed to provide strategic guidance on the approach and implementation of the study. The advisory panel's statement on the study is appended as Annex 2 to the study. Two other documents have also been prepared to assist the Assembly in its review of the GEF: *Project Implementation Review of the GEF, 1997* (document GEF/A.1/6) and *Summary Report of the Study of GEF Project Lessons* (document GEF/A.1/7). All three documents will be presented to the Assembly by the GEF Senior Monitoring and Evaluation Coordinator.

10. The Council, in its meeting preceding the Assembly, will prepare for consideration by the Assembly its views on the evaluation reports. The Council's views will be submitted to the Assembly.

AGENDA ITEM 9

POLICIES, OPERATIONS AND FUTURE DEVELOPMENT OF THE GEF

11. Drawing upon the recommendations of the evaluation studies, the policies and operations of the GEF as approved by the Council, and his experience as CEO/Chairman of the Facility, the CEO will present a report on the highlights of GEF activities since its restructuring in 1994 and his recommendations for the future development of the GEF. The CEO will present a draft of his report, for review and comment, to the Council meeting preceding the Assembly. This draft will be circulated to all those invited to the Assembly in advance of the meeting. The CEO's final report will be submitted to Participants on the first day of the Assembly (document GEF/A.1/8).

AGENDA ITEM 10

STATUS OF GEF TRUST FUND

12. Document GEF/A.1/9 provides an overview of project expenditures from the GEF Trust Fund since its establishment in 1994. The document also reports on the recent negotiations to replenish the trust fund.

AGENDA ITEM 11

REPORT ON MEMBERSHIP

13. Paragraph 12 of the *Instrument for the Establishment of the Restructured GEF* calls upon the Assembly to keep under review the membership of the Facility. Document GEF/A.1/10 presents a list of states participating in the GEF together with an indication of the date on which the Secretariat received their notification of participation in accordance with paragraph 7 of the Instrument.

AGENDA ITEM 12

STATEMENTS BY REPRESENTATIVES OF GEF PARTICIPANTS

14. Each Representative is invited to submit to the Secretariat, for circulation to all delegations, a written statement of its views on the items on the agenda, and in particular on the *CEO's Report on the Policies, Operations and Future Developments of the GEF*. Each Representative is also invited to make an oral presentation of his/her country's views. In view of time constraints, oral statements should be limited to 5 minutes. Representatives are invited to indicate their wish to speak to the Secretariat, which will maintain a speaker's list.

AGENDA ITEM 13

STATEMENT OF THE ASSEMBLY

15. The Chair, in consultation with the Bureau, will prepare, for endorsement by the Assembly, a statement of the Assembly's conclusions which will be based on the views expressed by delegations in their statements and will take into account the *Study of GEF's Overall Performance* and the other evaluation studies, the views of the Council on these documents, and the recommendations of the CEO on the future development of the GEF.

16. In order to facilitate the preparation of the Assembly statement by the Chair and other members of the Bureau, a roundtable of Representatives will be organized during the morning of April 3. Each Representative and one advisor is invited to participate in the roundtable. The roundtable will provide an opportunity for Representatives to reflect upon emerging points of consensus from their statements. It is expected that the roundtable format will provide a more open setting which should facilitate an exchange of views among the Chair, Co-Chairs and Representatives.

AGENDA ITEM 14

CLOSING OF THE ASSEMBLY

17. The Assembly will be closed by the Chair.

PROVISIONAL TIMETABLE

Wednesday, April 1

Morning session

- 8:00 - 9:30 Registration¹
- 9:00 - 10:30 Opening Session
Welcoming address by the host Government
Welcoming address by the CEO/Chairman of the GEF
Statements by the Heads of the Implementing Agencies
- 10:30 - 11:00 Break
- 11:00 - 12:00 Election of the Chairperson of the Assembly
Adoption of the Rules of Procedure
Election of Vice-Chairs
Adoption of the agenda
Organization of work
- 12:00 - 12:30 Statement by Representatives of Conventions, STAP, NGOs
- 12:30 - 2:30 Constituency meetings (box lunches available)

Afternoon session

- 2:30 - 3:30 Overall Performance of the GEF and Lessons Learned
- 3:30 - 4:30 Policies, Operations and Future Development of the GEF
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| 4:30 - 7:00 | Statements by Representatives
of GEF Participants | 5:00 - 7:00 | Panel of Eminent Persons on
the Global Environment and
Sustainable Development |
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¹ Registration for the Assembly will also be open on March 29-31, 1998.

Thursday, April 2

Morning session

9:00 - 9:30 Status of GEF Trust Fund
9:30-10:00 Report on Membership
10:00 - 1:00 Statements by Representatives

Afternoon session

1:00 - 3:00 Constituency Meetings (box lunches available)
3:00 - 7:00 Statements by Representatives

9:00 - 7:00 Workshops and Seminars
9:15 - 10:45 Panel Organized by the Government of India: Efforts towards Sustainable Development: Role of GEF
11:15 - 1:00 Panel on Science and the Global Environment
3:00 - 4:30 Panel organized by NGO's
5:00 - 7:00 Panel on Parliamentarians and the Global Environment

Friday, April 3

Morning session

9:00 - 1:00 Roundtable of Representatives
1:00 - 3:00 Lunch

Afternoon session

3:00 - 4:00 Statement of the Assembly
4:00 - 5:00 Break/Press Conference
5:00 - 6:00 Closing of the Assembly

9:00 - 1:00 Workshops and Seminars
9:00 - 10:30 Panel on the Media and the Global Environment
11:00 - 12:30 Panel on the Private Sector