



# Global Environment Facility

GEF/C.12/2  
September 11, 1998

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GEF Council  
October 14 – 16, 1998

## ANNOTATED PROVISIONAL AGENDA

## **ANNOTATED PROVISIONAL AGENDA**

### **AGENDA ITEM 1**

#### **OPENING OF THE MEETING**

*(CEO chairs)*

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

### **AGENDA ITEM 2**

#### **ELECTION OF A CHAIRPERSON**

*(CEO Chairs)*

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson shall alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Ambassador John Ashe, the Member representing the constituency of Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St. Kitts & Nevis, St. Lucia, St. Vincent & the Grenadines, Suriname, and Trinidad and Tobago. This meeting's elected Chairperson will be nominated by the non-recipient Council Members.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 4, "Statements on behalf of Biological Diversity Convention and Climate Change Convention"; agenda item 7, "Implementing Agencies' strategies for integrating global environmental activities"; agenda item 8, "Action plan on follow-up to the Overall Performance Study"; agenda item 12, "Corporate business plan FY00-02"; agenda item 13, "Relations with conventions"; and agenda item 14, "Draft annual report".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on

agenda item 16, "Other Business", and agenda item 17, "Joint Summary of the Chairs".

5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

### **AGENDA ITEM 3**

#### **ADOPTION OF THE AGENDA**

*(Elected Chairperson chairs)*

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.12/1. *The Council is invited to **adopt** its agenda for the meeting.*

### **AGENDA ITEM 4**

#### **STATEMENT ON BEHALF OF BIOLOGICAL DIVERSITY CONVENTION AND CLIMATE CHANGE CONVENTION**

*(Elected Chairperson chairs)*

7. In accordance with paragraph 11 of the Rules of Procedure for the GEF Council, a representative of the Convention on Biological Diversity and a representative of the United Nations Framework Convention on Climate Change have been invited to make a general introductory statement to the Council. An opportunity will be provided after each statement for Council Members to address questions to the representative.

### **AGENDA ITEM 5**

#### **STATEMENT BY THE CHAIR OF STAP**

*(CEO Chairs)*

8. The Chair of STAP has been invited to make a general statement to the Council on the work of STAP. An opportunity will be provided for Council Members to address questions to the Chair of STAP.

### **AGENDA ITEM 6**

#### **WORK PROGRAM**

*(CEO chairs)*

9. Document GEF/C.12/3, *Project Proposals Submitted for Council Approval*, (presented in four volumes), contains the proposed work program comprised of project proposals that have been developed by the

Implementing Agencies, reviewed by the GEF Operations Committee (GEFOP) and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it. *The Council is invited to review the proposed work program with a view to **approving** it for further development.*

#### **AGENDA ITEM 7**

#### **IMPLEMENTING AGENCIES STRATEGIES FOR INTEGRATING GLOBAL ENVIRONMENTAL ACTIVITIES**

*(Elected Chairperson chairs)*

10. At its meeting in March 1998, the Council endorsed the policy recommendations set forth in Annex B to *the Report on the Second Replenishment of the GEF Trust Fund* as a statement of the Council on actions to be undertaken by the GEF to maximize its effectiveness and impacts, while respecting the prerogatives of the governing bodies of the Implementing Agencies. The Council also requested the CEO to transmit the replenishment report together with the GEF evaluation reports to UNDP, UNEP and the World Bank, inviting each of them, in its role as Implementing Agency, to take note of the replenishment and to accept and take appropriate action on the policy recommendations. Consistent with the policy recommendations, the Council requested the CEO to invite each Implementing Agency to prepare for Council review at its October 1998 meeting a strategy and timetable showing how the agency will integrate global environmental activities into its own policies and programs.
11. The reports of the Implementing Agencies are before the Council as documents GEF/C.12/4, GEF/C.12/5, and GEF/C.12/6. Each Implementing Agency will be invited to present its report. *The Council is invited to **review and comment** on the reports.*

#### **AGENDA ITEM 8**

#### **ACTION PLAN ON FOLLOW-UP TO THE OVERALL PERFORMANCE STUDY**

*(Elected Chairperson chairs)*

12. At its meeting in March 1998, the Council requested the Secretariat, in consultation with the Implementing Agencies, to prepare for Council review and approval an action plan and timetable for responding to the recommendations of the *Study of GEF's Overall Performance*, and other evaluation reports as appropriate, taking into account comments made by the Council Members.
13. The Secretariat, in consultation with the Implementing Agencies, has prepared such an action plan (document GEF/C.12/7, *Actions to implement the recommendations of the Study of GEF's Overall Performance and the Policy Recommendations for the Second Replenishment Period*). As is noted in the action plan, some steps have already been initiated by the Secretariat and the Implementing Agencies. Other proposed follow-up responses are discussed in more detail in several papers before the Council: in particular, those documents concerning country ownership of GEF projects (GEF/C.12/8), streamlining the project cycle (GEF/C.12/9), expanded opportunities for executing agencies (GEF/C.12/10), and the corporate business plan (GEF/C.12/11).
14. *The Council is invited to **review** the action plan with a view to **approving** the proposed actions while **taking note** of the actions that the Secretariat and the Implementing Agencies have undertaken since the last Council meeting.*

## **AGENDA ITEM 9**

### **COUNTRY OWNERSHIP OF GEF PROJECTS**

*(CEO Chairs)*

15. Among the recommendations of the policy recommendations endorsed by the Council was a call for the preparation of an action plan to strengthen country-level coordination and to promote genuine country ownership of GEF-financed activities together with a strategy for greater outreach and communication which targets GEF's multiple constituencies.
16. Document GEF/C.12/6, *Country Ownership of GEF*

*Projects, proposes elements for an action plan to strengthen country-level coordination and ownership and for a strategy for greater outreach and communication. The Council is invited **to review** the document and **to approve the proposed elements** so that the Secretariat, in collaboration with the Implementing Agencies, can proceed to prepare activities necessary to achieve those elements.*

## **AGENDA ITEM 10**

### **STREAMLINING THE PROJECT CYCLE**

*(CEO Chairs)*

17. In approving the GEF project cycle in May 1995, the Council agreed that the cycle “should be upgraded by the Secretariat, as necessary to reflect any additional policies approved by the Council as a result of its future work”. A number of policy decisions since then have expedited the cycle for certain new categories of projects, while the GEF Secretariat and the Implementing Agencies have worked together to streamline procedures within the existing cycle. Calls for further streamlining were made by the GEF Assembly, in the Overall Performance Study, and in the Conferences of the Parties to the two conventions for which the GEF serves as the financial mechanism.
  
18. Document GEF/12/9 provides an overview of the Council’s decisions and guidance that have contributed to expediting the project cycle since its approval in May 1995; describes efforts by the Secretariat and the Implementing Agencies to streamline procedures within the existing cycle; and proposes steps to streamline procedures related to Council review of project proposals and documents. *The Council is invited **to review** the document, **to take note** of the steps that have been achieved so far, to request the Secretariat and Implementing Agencies to continue to seek opportunities for further streamlining, and **to approve** the proposals for expediting procedures related to Council review of project proposals and documents.*

## AGENDA ITEM 11

### EXPANDED OPPORTUNITIES FOR EXECUTING AGENCIES (CEO Chairs)

19. In the policy recommendations, the Secretariat was requested, in consultation with the Implementing Agencies, to review the experience of executing agencies' participation in GEF activities and to prepare costed options for consideration by the Council on ways to promote greater participation of those entities referred to in paragraph 28 of the Instrument. It was also requested that the proposal address modalities for how these organizations could work, on a fee basis, through the Implementing Agencies or directly with the Secretariat and the Council.
20. Proposals for expanded opportunities for executing agencies, including costed options for applying a fee based approach to administrative expenses associated with project development and implementation, are presented in document GEF/C.12/10. *The Council is invited **to review** the document and **take note** of the current efforts of the Implementing Agencies and the Secretariat to expand opportunities for all executing agencies. The Council is also invited **to review, with a view to approving**, initial proposals outline in the paper for further deepening the opportunities for RDBs and bilateral assistance agencies in implementing GEF project and **to request** the Secretariat to prepare a detailed proposal, based on Council discussion, on associated modalities and fees.*

## AGENDA ITEM 12

### GEF CORPORATE BUSINESS PLAN (Elected Chairperson chairs)

21. Document GEF/C.12/11 presents the *GEF Corporate Business Plan for FY00-02*. *The council is invited to **review and comment** upon the business plan so as to provide guidance to the Implementing Agencies and the Secretariat in carrying out GEF activities and to the CEO on the preparation of the GEF corporate budget for FY00.*

22. The Council also has before it for information, in document GEF/C.12/Inf.8, a report on GEF FY98 estimated end-year expenditures.

**AGENDA ITEM 13**

**RELATIONS WITH CONVENTIONS**

*(Elected Chairperson chairs)*

23. Document GEF/C.12/12 reports on developments of interest to the GEF within the context of the Convention on Biological Diversity, the UN Framework Convention on Climate Change, and other international agreements. *The Council is invited **to review and comment** upon the report.*

**AGENDA ITEM 14**

**DRAFT ANNUAL REPORT**

*(Elected Chairperson chairs)*

24. Paragraph 31 of the *Instrument for the Establishment of the Restructured GEF* provides that “the Council shall approve an Annual Report on the activities of the GEF”. Document GEF/C.12/13 is a draft annual report covering GEF activities in FY98. *The Council is invited **to review and approve** the Annual Report.*

**AGENDA ITEM 15**

**ELEMENTS OF AN OPERATIONAL PROGRAM ON TRANSPORT**

*(CEO Chairs)*

25. At its meeting in November 1997, the Council requested the GEF Secretariat to prepare elements for an operational program in the transport sector. These elements are presented in document GEF/C.12/14. *The Council is invited **to review** the proposed elements **with a view to approving** them so that the Secretariat may proceed to elaborate an operational program on transport.*

**AGENDA ITEM 16**

**OTHER BUSINESS**

*(Jointly chaired)*

26. Members and the Chairpersons may raise any other business under this agenda item. In particular, the Council’s attention is drawn to the information papers before it.



**AGENDA ITEM 17**

**JOINT SUMMARY OF THE CHAIRS**

*(Jointly chaired)*

27. The elected Chairperson and the CEO/Chairperson will present a joint summary of the main discussions and conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary.

**PROVISIONAL TIMETABLE  
GEF COUNCIL MEETING  
OCTOBER 14-16, 1998**

***Wednesday, October 14, 1998***

*Morning session*

09:30-11:30	Agenda Item 1 Agenda Item 2 Agenda Item 3 Agenda Item 4 Agenda Item 5	Opening of the Meeting Election of a Chairperson Adoption of Agenda Statements on behalf of Conventions Statement by the Chair of STAP
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11:30-1:00	Agenda Item 6	Work Program
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*Afternoon session*

2:30 - 3:30	Agenda Item 6	Work Program (continued)
3:30 - 6:30	Agenda Item 7	Implementing Agencies' strategies

***Thursday, October 15, 1998***

*Morning session*

9:00 - 11:00	Agenda Item 8	Action Plan on follow-up to Overall Performance Study
11:00- 1:00	Agenda Item 9	Country Ownership of GEF projects

*Afternoon session*

2:30 – 3:30	Agenda Item 10	Streamlining the project cycle
3:30 – 5:30	Agenda Item 11	Expanded opportunities for executing agencies
5:30 – 6:30	Agenda Item 13	Relations with conventions

***Friday, October 16, 1998***

*Morning session*

9:00 – 11:00	Agenda Item 12	Corporate Business Plan
11:00 – 12:00	Agenda Item 14	Draft annual report
12:00 – 1:00	Agenda Item 15	Elements of an operational program on transport

*Afternoon session*

2:30 – 3:30	Agenda Item 16	Other business
5:00 – 6:30	Agenda Item 17	Joint summary of the Chairs