



Global Environment Facility

GEF/C.16/2  
October 3, 2000

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GEF Council  
November 1-3, 2000

## ANNOTATED PROVISIONAL AGENDA

**AGENDA ITEM 1**

**OPENING OF THE MEETING**

*(CEO chairs)*

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

**AGENDA ITEM 2.**

**ELECTION OF A CHAIRPERSON**

*(CEO chairs)*

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson shall alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. Victor Kouame, the Member representing the constituency of Benin, Cote d'Ivoire, Guinea, Nigeria, Sierra Leone and Togo.
3. Consistent with paragraph 18 of the Instrument, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda"; agenda item 4, "Statement by the Chair of STAP", agenda item 5, "Relations with Conventions", agenda item 10, "GEF Corporate Business Plan FY02-04", agenda item 12, "Monitoring and Evaluation", agenda item 13, "Participation in constituencies", and agenda item 14, "Amendment to the rules of procedure."
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 15, "Other Business", and agenda item 16, "Joint Summary of the Chairs".
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on the other items on the agenda.

**AGENDA ITEM 3.**

**ADOPTION OF THE AGENDA**

*(Elected Chairperson chairs)*

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.16/1/Rev.1. *The Council is invited to **adopt** its agenda for the meeting.*

**AGENDA ITEM 4.**

**STATEMENT BY THE CHAIR OF STAP**

*(Elected Chairperson chairs)*

7. The Chair of STAP has been invited to make a general statement to the Council on the work of STAP. An opportunity will be provided for Council Members to address questions to the Chair of STAP.

**AGENDA ITEM 5.**

**RELATIONS WITH CONVENTIONS**

*(Elected Chairperson chairs)*

*(a) Statements on behalf of the Convention on Biological Diversity, the United Nations Framework Convention on Climate Change, and the Convention to Combat Desertification*

8. In accordance with paragraph 11 of the Rules of Procedure for the GEF Council, a representative of the Convention on Biological Diversity and a representative of the United Nations Framework Convention on Climate Change will be invited to make a general introductory statement to the Council. The representative of the Convention to Combat Desertification will also be invited to make a general statement. An opportunity will be provided after each statement for Council Members to address questions to the representative.

*(b) Council review of relations with conventions*

9. Document GEF/C.16/3 reports on developments of interest to the GEF within the context of the Convention on Biological Diversity, the UN Framework Convention on Climate Change, and other international agreements as well as efforts of the GEF Secretariat and the Implementing Agencies to operationalize the guidance of the Conferences of the Parties. *The Council is invited to **review and comment** upon the report.*

*(c) Initial strategy for assisting countries to prepare for the entry into force of the Cartagena Protocol on Biosafety.*

10. The Council, at its meeting in May 2000, requested the Secretariat, in consultation with the Implementing Agencies and the Secretariat of the Convention on Biological Diversity, to prepare an initial strategy for assisting countries to prepare for the entry into force of the Protocol. A draft initial strategy has been prepared and is before the Council

in document GEF/C.16/4. *The Council is invited to **review** and **adopt** the strategy as a basis for GEF action.*

**AGENDA ITEM 6.**

**REPORT ON REPLENISHMENT OF THE GEF TRUST FUND**  
*(CEO chairs)*

11. At its last meeting, the Council requested the Trustee of the GEF Trust Fund, in cooperation with the CEO/Chairman of the Facility, to initiate discussions on the replenishment of the Trust. The first meeting on the third replenishment of the GEF Trust Fund is to be held on October 30, 2000. *The CEO will report to the Council on the meeting.*

**AGENDA ITEM 7.**

**STREAMLINING THE PROJECT CYCLE**  
*(CEO chairs)*

12. Earlier this year, the CEO initiated efforts to better “drive for results” and to further streamline GEF operations towards improving operational efficiency and balancing the focus between project preparation and implementation. Working with the Implementing Agencies, the Secretariat has prepared document GEF/C.16/5, *Driving for Results in the GEF: Streamlining and Balancing Project Cycle Management*. *The Council is invited to **review** the proposals presented in the document for achieving better on-the-ground results and higher project quality and to **approve** the suggested revisions to the GEF project cycle.*
13. Council’s attention is also drawn in this regard to GEF/C.16/Inf.7, *GEF Project Cycle*.

**AGENDA ITEM 8.**

**ELEMENTS FOR AN OPERATIONAL PROGRAM ON PERSISTENT ORGANIC POLLUTANTS (POP’S)**  
*(CEO chairs)*

14. At its meeting in May 2000, the Council requested the GEF Secretariat to elaborate an options paper to expand the scope of GEF interventions in the area of persistent organic pollutants (POPs) together with elements of a new operational program dedicated to the phasing out of POPs. Document GEF/C.16/6, *Draft Elements of an Operational Program for Reducing and Eliminating Releases of Persistent Organic Pollutants into the Environment*, describes the elements it is proposed be addressed in

developing a new operational program. *The Council is invited to **review** the document and to **approve** the elements as a basis for preparing an operational program, subject to the comments made during the Council meeting.*

**AGENDA ITEM 9.**

**WORK PROGRAM**

*(CEO chairs)*

15. Document GEF/C.16/7, *Work Program Submitted for Council Approval*, (this document includes a cover note together with project proposals), contains the proposed work program comprised of project proposals that have been developed by implementing and executing agencies, reviewed by the GEF Operations Committee (GEFOP) and recommended by the CEO for Council approval. The Secretariat has prepared an introductory note to the proposed work program in which it reports on policy and programming issues associated with it. *The Council is invited to review the proposed work program with a view to **approving** it for further development.*

**AGENDA ITEM 10.**

**CORPORATE BUSINESS PLAN FY02-04**

*(Elected Chairperson chairs)*

16. Document GEF/C.16/8 presents the *GEF Corporate Business Plan for FY02-04*. *The Council is invited to **review and approve** the business plan so as to provide guidance to the Secretariat and the Implementing Agencies in carrying out GEF activities and in preparing the proposed FY02 budget for approval by the Council at its meeting in May 2001.*
17. The Council also has before it for information document GEF/C.16/Inf.10, the *FY00 Corporate Budget Retrospective..*

**AGENDA ITEM 11.**

**SECOND GEF ASSEMBLY**

*(CEO chairs)*

18. During its meeting in May 2000, the Council welcomed with appreciation and accepted the kind offer of the Government of China to host the second GEF Assembly around October 2002.

19. Document GEF/C.16/9 is a preliminary note to inform the Council of the initial steps the Secretariat will be taking to launch the organization of the second Assembly during the coming months. *The Council is invited to **review and comment** on the note and to **approve** the resources that will be needed to cover the costs of the activities that are to be undertaken during FY01.*

**AGENDA ITEM 12.**

**MONITORING AND EVALUATION**

*(Elected Chairperson chairs)*

20. Document GEF/C.16/10 presents the findings of a review of GEF-financed enabling activity projects for climate change. *The Council is invited to **review** the document and to **note** the recommendations contained in the evaluation. The Council is also invited to **request** the Secretariat to submit the report to the sixth session of the Conference of the Parties to the UN Framework Convention on Climate Change, November 13-24.*
21. A progress report on GEF monitoring and evaluation activities is presented in document GEF/C.16/11.

**AGENDA ITEM 13.**

**PARTICIPATION IN CONSTITUENCIES**

*(Elected Chairperson chairs)*

22. Paragraph 8 of Annex E of the *Instrument for the Establishment of the Restructured GEF* provides that a State wishing to join a constituency shall consult with the Participants in the constituency concerned, shall notify the Secretariat as to the constituency it wishes to join, and shall be included in the constituency subject to the agreement of the Participants in the constituency and the confirmation by the Council.
23. *The Council is invited to **confirm** the constituency groupings listed in document GEF/C.16/11.*

**AGENDA ITEM 14.**

**AMENDMENT TO THE RULES OF PROCEDURE**

*(Elected Chairperson chairs)*

24. Paragraph 48 of the *Rules of Procedure for the GEF Council* provides that the rules may be amended by consensus of the Council. Document GEF/C.16/12 proposes an amendment to paragraph 45 of the rules that

would allow for decisions by mail to be taken without requiring the receipt of replies from at least two thirds of the Members of the Council. *The Council is invited to **approve** the proposed amendment to paragraph 45 of its rules of procedure.*

**AGENDA ITEM 15.**

**OTHER BUSINESS**

*(Jointly chaired)*

25. Members and the Chairpersons may raise any other business under this agenda item. In particular, the Council's attention is drawn to the information papers before it.

**AGENDA ITEM 16.**

**JOINT SUMMARY OF THE CHAIRS**

*(Jointly chaired)*

26. The elected Chairperson and the CEO/Chairperson will present a joint summary of the conclusions of the meeting. Decisions approved by the Council during the meeting will be included in the Chairs' joint summary

## PROVISIONAL TIMETABLE

### ***Wednesday, November 1***

#### *Morning session*

09:30 - 10:30	Agenda Item 1 Agenda Item 2 Agenda Item 3 Agenda Item 4	Opening of the Meeting Election of a Chairperson Adoption of Agenda Statement by the Chair of STAP
10:30 – 11:00	Agenda Item 6	Report on replenishment of GEF Trust Fund
11:00 – 1:00	Agenda Item 5	Relations with Convention

#### *Afternoon session*

2:30 – 4:00	Agenda Item 8	Elements for an operational program on POPs
4:00 – 5:00	Agenda Item 7	Streamlining the project cycle
5:00 – 5:30	Agenda Item 13	Participation in constituencies
5:30 – 6:00	Agenda Item 14	Amendment to the Rules

### ***Thursday, November 2, 2000***

#### *Morning session*

9:30 – 11:30	Agenda Item 9	Work program
11:30 – 1:00	Agenda Item 12	Monitoring and evaluation

#### *Afternoon session*

2:30 – 4:30	Agenda Item 10	Corporate Business Plan
4:30 - 6:00	Agenda Item 11	Second GEF Assembly

### ***Friday, November 3, 2000***

#### *Morning session*

9:30 – 10:30	Agenda Item 15	Other business
11:30 – 1:00	Agenda Item 16	Joint summary of the Chairs