

GLOBAL
ENVIRONMENT
FACILITY

ANNOTATED PROVISIONAL AGENDA

GEF Council Meeting
Washington, D.C.
November 1 - 3, 1994

ANNOTATED PROVISIONAL AGENDA

Agenda Item 1.

Opening of meeting (CEO chairs)

1. The meeting will be opened by Mohamed T. El-Ashry, CEO/Chairperson of the Facility.

Agenda Item 2.

Election of Chairperson (CEO chairs)

2. In accordance with paragraph 18 of the Instrument, a Chairperson will be elected from among the Members of the Council. Paragraph 18 provides that the position of elected Chairperson shall alternate from one meeting to another between recipient and non-recipient Council Members. The elected Chairperson at the previous Council meeting was Mr. N.K. Singh. Mr. Singh represents the constituency composed of Bangladesh, India, and Sri Lanka. This meeting's elected Chairperson will be nominated by the non-recipient Council Members.
3. Consistent with paragraph 18, the elected Chairperson is expected to chair the Council meeting during discussions on agenda item 3, "Adoption of the agenda", agenda item 4, "Statements on behalf of Biological Diversity and Climate Change Conventions followed by questions and answers", agenda item 5, "Draft Rules of Procedure", agenda item 6, "Question of NGO observers at Council meetings", and agenda item 11, "Issues concerning administrative budget management".
4. The elected Chairperson and the CEO will jointly chair the Council meeting during discussions on agenda item 12, "Follow-up to recommendations set forth in the Independent Evaluation of the GEF pilot phase", agenda item 15, "Other business", and agenda item 16, "Joint summary of the Chairs".
5. The CEO/Chairperson of the Facility will chair the Council meeting during discussions on other items on the agenda.

Agenda Item 3.

Adoption of agenda
(Elected Chairperson chairs)

6. A provisional agenda for consideration by the Council has been circulated to all Council Members as document GEF/C.2/1. *The Council is invited to adopt its agenda for the meeting.*

Agenda Item 4.

Statements on behalf of Biological Diversity and Climate Change Conventions followed by questions and answers
(Elected Chairperson chairs)

7. Representatives of the Convention on Biological Diversity and the Framework Convention on Climate Change have been invited to address the Council on issues of mutual concern to their conventions and the GEF. An opportunity will be provided after each statement for the Council Members to address questions to the representative.

Agenda Item 5.

Draft Rules of Procedure for the GEF Council
(Elected Chairperson chairs)

8. At its first meeting, the Council reviewed the draft Rules of Procedure (document GEF/C.1/3) that had been prepared by the Secretariat. In reviewing the rules, agreement was reached on a number of amendments. Thereafter, the Secretariat revised the draft rules on the basis of the discussions during the first Council meeting. The revised draft rules are before the Council meeting as document GEF/C.1/3/Rev.1. The revised rules were transmitted to all those invited to attend the Council meeting, and comments were requested on the revised text. The Secretariat has prepared a summary of the comments for circulation to Council Members to assist them in their review. *The Council is invited to continue consideration of the draft rules with a view to adopting the final rules during the meeting.*

Agenda Item 6.

Question of NGO Observers at Council Meetings and NGO Consultations
(Elected Chairperson chairs)

9. Paragraph 13 of the draft rules provide that representatives of other organizations and entities may be invited to attend or observe the Council meetings. In this connection, the Council at its first meeting reviewed a technical note on NGO relations with the GEF (GEF/C.1/4). *The Council is invited to*

continue its consideration of the options presented in the technical note with a view to providing guidance to the CEO on NGO consultations and invitations to NGOs in connection with Council meetings.

Agenda Item 7.

Proposed GEF Project Cycle
(CEO chairs)

10. Paragraph 20(f) of the Instrument for the Establishment of the Restructured GEF provides that the Council shall approve and periodically review procedural steps to be included in the GEF project cycle. In document GEF/C.2/3, "Proposed GEF Project Cycle", the Secretariat has recommended the basic steps to be followed in identifying, developing and implementing projects under the GEF. The paper should be read in conjunction with other papers presented to the Council meeting, in particular document GEF/C.2/4, "Role and Mandate of STAP", document GEF/C.2/5, "Guidance for Programming GEF Resources in 1995", GEF/C.2/6, "Incremental Costs and Financing Policy Issues", and GEF/C.2/7, "Issues concerning Administrative Budget Management".
11. *The Council is invited to review this paper with a view to approving the main steps to be followed in the GEF project cycle. On the basis of the Council's decision, the Secretariat will develop Operational Policy Guidelines elaborating upon the basic framework in the paper of steps to be followed by the Implementing Agencies and the executing agencies in carrying out GEF-financed activities. In particular, the Council is invited to approve the establishment of the Project Development and Preparation Facility (PDF) with an initial allocation of \$15 million.*

Agenda Item 8.

Role and Mandate of STAP
(CEO chairs)

12. At its first meeting, the Council briefly discussed the paper on STAP that had been prepared by UNEP. It was agreed that Members would provide further comments on the STAP paper to UNEP, and that UNEP would prepare a revised paper on the role and mandate of STAP. UNEP's revised document has been circulated as document GEF/C.2/4.
13. *The Council is invited to review the document and to decide upon: the mandate of STAP; its role in the GEF with regard*

to strategic scientific and technical advice and the project cycle; its relationship with the Conventions associated with the GEF and their assessment bodies; the structure and composition of STAP; and the STAP Secretariat.

Agenda Item 9.

Guidance for Programming GEF Resources in 1995
(CEO chairs)

14. At its first meeting, the Council reviewed the proposed schedule of work for the Council during its first year. In reviewing the proposed schedule of work, the Council called for more information on the program guidance to be followed in preparing project activities in 1995, pending the preparation of the GEF operational strategy. Document GEF/C.2/5 presents a proposal for such program guidance. The main program areas proposed for action are concerned with: (i) enabling activities concerning Biodiversity and Climate Change and (ii) preferential projects in the four focal areas that will be available for Council consideration in 1995 and that meet the standards elaborated upon in the document for urgency, country support, demonstration and innovation, or pilot phase continuity.

15. *The Council is invited to review and approve the proposed guidance to be followed in developing project activities in 1995 and the suggested funding ranges.*

Agenda Item 10.

Incremental Costs and Financing Policy Issues
(CEO chairs)

16. In accordance with the decisions of the Council at its first meeting, the Secretariat has prepared a paper on Incremental Costs and Financing Policy Issues, document GEF/C.2/6. The paper proposes an integrated approach to estimating and agreeing on incremental costs on a project-by-project basis and presents financing options for the GEF that are consistent with the principle that grants are made only in respect of incremental costs. *The Council is invited to review the document with a view to approving the general approach to incremental costs and to providing its views on the financing options presented in section III of the document.*

Agenda Item 11.

Issues concerning administrative budget management
(Elected Chairperson chairs)

17. The Secretariat has prepared document GEF/C.2/7, "Issues concerning Administrative Budget Management" as called for in the approved schedule of work of the Council. The document recommends a plan for establishing a budget management system with the goal of achieving transparent reporting and effective management of administrative expenditures in the new GEF. *The Council is invited to review and comment upon the proposed system, and to approve the Council budget review process and schedule proposed in section IV of the document.*

Agenda Item 12.

Follow-up to recommendations set forth in the Independent Evaluation of the GEF pilot phase
(Jointly chaired)

18. At its first meeting, the Council requested the Secretariat to prepare a checklist addressing follow-up to the recommendations set forth in the Independent Evaluation of the GEF. Document GEF/C.2/8 addresses fourteen principal recommendations of the evaluation under three broad headings: (i) GEF mission and program objectives; (ii) management and organization; and (iii) communication and participation. In reviewing this document, the Council should take into account that many of the other documents prepared for the meeting make reference to recommendations of the Independent Evaluation and propose steps specifically designed to respond to those recommendations (for example, the proposed project cycle). *The Council is invited to review and comment upon the document.*

Agenda Item 13.

Scoping of GEF activities concerning International Waters
(CEO chairs)

19. The Secretariat has prepared document GEF/C.2/9, "Scoping of GEF Activities concerning International Waters" as called for in the approved schedule of work of the Council. It is important to note that this paper deals only with the scope of this focal area and does not elaborate upon the broader issues that will eventually be addressed in the operational strategy. *The Council is invited to review and comment upon the recommended scope.* On the basis of the Council's discussions, the Secretariat will revise the scoping paper, if necessary, and propose an operational strategy together with an initial Strategic Program of planned activities for consideration at the January 1995 Council meeting.

Agenda Item 14.

Preliminary Issues relating to
GEF activities concerning Land Degradation
(CEO chairs)

20. In accordance with the Council request made at its first meeting, the Secretariat has prepared document GEF/C.2/10, "Preliminary Issues relating to GEF activities concerning Land Degradation. The document recommends a strategic approach and suggests actions to ascertain the scope of financing activities concerned with land degradation within the context of three focal areas: biodiversity, climate change, and international waters. *The Council is invited to review and comment upon the approach proposed in the document.*

Agenda Item 15.

Other business
(Jointly chaired)

- (a) *Response to Decision 10/3 of the Intergovernmental Negotiation Committee for a Framework Convention on Climate Change at its Tenth Session*

(Elected Chairperson chairs)

21. At its tenth session, the Intergovernmental Negotiating Committee for a Framework Convention on Climate Change adopted Decision 10/3 entitled, *Temporary Arrangements between the Committee and the Global Environment Facility*. This decision is submitted to the Council in document GEF/C.2/11. Also included in the document is a draft report that has been prepared in response to that decision. *The Council is invited to review the draft report and approve it for submission to the Intergovernmental Negotiating Committee at its eleventh session in February 1995.* Particular attention is drawn to paragraph 6 of the draft report in which it is stated that: "It is the opinion of the GEF that the restructured GEF does respond to the requirements of Articles 21(3) and 11, and therefore, it is an appropriate international entity to be entrusted with the operation of the financial mechanism for the United Nations Framework Convention on Climate Change."

(b) *Information Note on Collaboration between the World Bank and the Regional Development Banks in GEF Implementation: A Status Report*

(CEO chairs)

22. The World Bank has prepared a note for the Council's information on its work with the Regional Development Banks to reach agreement on the modalities for collaboration in the implementation of GEF activities. Any Member may make a comment or seek clarification on this note if he/she wishes to do so.

(c) *Miscellaneous*

23. Members and the Chairpersons may raise any other business under this agenda item.

Agenda Item 16.

Joint Summary of the Chairs
(Jointly chaired)

24. The elected Chairperson and the CEO will present a joint summary of the main discussions and conclusions of the meeting. Any decisions approved by the Council during the meeting will be appended to the Chairs' joint summary.