



## Global Environment Facility

**Leonard Good**

Chief Executive Officer  
and Chairman

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March 31, 2004

Dear Council Member,

At its meeting in November 2003, the Council reviewed the proposed *Action Plan to Respond to Recommendations for Improving GEF's Performance* and invited Council Members to submit written comments on the plan to the Secretariat. The Council also requested the Secretariat to revise the Action Plan on the basis of the comments received and to circulate the revised Action Plan to the Council for approval by mail.

The Secretariat revised the Action Plan on the basis of the comments received from Council Members and is pleased to submit the Action Plan to Council Members for approval.

In accordance with paragraph 43 to 45 of the Rules of Procedure for the GEF Council, I hereby request the Council to approve the following decision by mail:

**The Council approves the *Action Plan to Respond to Recommendations for Improving GEF's Performance*, dated March 31, 2004. The Council requests the Secretariat to monitor the progress made in achieving the steps proposed in the Action Plan and to annually present an up-dated Action Plan to the Council.**

I would appreciate receiving your views on this proposed decision by Friday, April 16, 2004. In accordance with rule 45 of the Rules of Procedure, the decision will be approved unless I receive an objection.

Sincerely,

Attachment: Action Plan to respond to recommendations for improving GEF's performance