

**GEF FAMILIARIZATION SEMINAR SIMULATION EXERCISE**

30 January - 1 February 2013

Dupont Circle Hotel

Dupont Ballroom A&B

The objective of this exercise is to design, through an interactive session, a project concept in the Chemicals Focal Area. The concept should enable an interested party to develop a project proposal potentially eligible for GEF funding under the Chemicals Focal area. The concept should be consistent with the Chemicals strategy for GEF-5 and could include activities related to POPs phase out and reduction, mercury reduction and sound management of chemicals¹.

Participants will form working groups composed of 10 members each.

Each working group will select a chair and a rapporteur. The chair should make sure that the discussions remain focused and be completed within the allocated time frame in order to allow presentation and discussion of working group reports. GEFSEC and GEF Agencies experts will be available to assist with developing the project concept.

Each work group should select one chemicals issue or a combination of related chemicals issues to focus their project concept on. For example, projects could include PCB disposal and management, obsolete pesticides disposal and management, unintentionally produced POPs reduction, waste management (mercury component could be included), E-waste, mercury management. The working groups are requested to discuss and present the following:

1. Identification of a project idea (project title, scope, etc)
2. Definition of the baseline project (business as usual, etc...)
3. Definition of the GEF Scenario (incremental activities, cost-effectiveness, and global environmental benefits)
4. Identification of stakeholders and their respective roles
5. Preparation of the required documentation (endorsement letter, support letters, etc)
6. Estimation of the total project budget (GEF + Co-financing)
7. Project cost breakdown (log frame – project components, outputs, outcomes, - GEF costs and co-financing)
8. Project management budget
9. Agency fees

To be better prepared for the exercise, participants are requested to visit GEF website and read the following:

- [GEF-5 Chemicals Strategy](#),
- [GEF strategy for mercury](#)
- [GEF strategy for sound chemicals management](#)
- Any other relevant documents.

➤ *Please note that some participants (designated by the facilitators) or representing Donors, Agencies, Private Sector, NGOs, etc... will be assigned specific roles during the exercise.*

¹ This mainly includes three priority areas: e-waste, lead in paint and chemicals in products.